



U.S. Department of Justice
Federal Bureau of Prisons
Federal Prison Camp
Bryan, Texas 77803

Institution Supplement

/s/

OPI: Correctional Services

Number: BRY-5267.09C

Date: January 07, 2025

Subject: Visiting Regulations

Approved: Tanisha Hall, PhD.
Warden

1. **PURPOSE:** The purpose of this institution supplement is to establish visiting regulations and procedures for the Federal Prison Camp Bryan, Texas.
2. **DIRECTIVES AFFECTED:**
 - A. Directives Rescinded:
Institutional Supplement 5267.09B, Visiting Regulations, 10/24/2022
 - B. Directives Referenced:
Program Statement 1315.07 CN-1, Legal Activities, Inmate, 08/01/2023
Institutional Supplement 4500.12, Inmate Photography Program, 04/21/2021
Program Statement 5267.09 CN-1, Visiting Regulations, 08/01/2023
Program Statement 5510.15, Searching, Detaining, or Arresting Visitors to Bureau Grounds and Facilities, 07/17/2013
Program Statement 5521.06, Searches of Housing Units, Inmates, and Inmate Work Areas, 06/04/2015
Program Statement 5270.09 CN-1, Inmate Discipline Program, 11/18/2020
3. **STANDARDS REFERENCED:** American Correctional Association Standards for Adult Correctional Institutions, Fifth Edition: 5-ACI-7D-22, 5-ACI-4A-21, 5-ACI-7D-14, 5-ACI-7D-16, 5-ACI-7D-17, 5-ACI-7D-21, 5-ACI-2E-03, 5-ACI-7D-15, 5-ACI-7D-19.
4. **VISITING HOURS:** Visiting hours at FPC Bryan are as follows:
 - A. Monday through Friday - No Visiting
Saturday through Sunday - 8:00 a.m. to 3:00 p.m.
Federal Holidays - 8:00 a.m. to 3:00 p.m.

- B. To ensure sufficient time is available for in-processing of visitors and inmates, visitors must arrive at the institution no later than the times listed below:

<u>Visiting Day</u>	<u>Arrival Deadline</u>
Saturday	2:00 p.m.
Federal Holidays	2:00 p.m.

- C. Processing will be halted 30 minutes prior to any count. In-processing will halt at 9:30 a.m. in preparation for the 10:00 a.m. count.
- D. Any deviations to the visiting hours will be disseminated to the inmate population. The inmates are responsible for notifying their respective visitors of the change in hours. Prospective visitors may call the FPC Bryan Control Center to confirm dates/hours of visitation at (979) 823-1879 Ext: 0.

5. **ACTION:**

A. Approved Visitors:

1. During the institution/unit orientation process, each inmate will receive a copy of form BP-A0628 "Visitor Information" from their unit team. All proposed visitors to include children must submit a visitation form via mail to the inmate's unit team with a copy of their valid official identification. All visitors aged 16 years old and older will have background investigations completed.
 2. The inmate is responsible for sending the Visitor Information form (BP-A0629) and the Visiting Regulations Sheet (Attachment B) to each prospective visitor. The visitor information form must be submitted via mail directly to the inmate's unit team. The unit team will conduct a thorough background check (NCIC) on all prospective visitors. Additionally, periodic background checks will be performed every five years to evaluate any updates regarding criminal activity. In the event that the background check indicates a denial or suspension of visitation privileges, the inmate will be informed by a member of the unit team. The inmate retains the right to contest the Warden's decision through a formal written appeal.
 3. The parent or legal guardian (not the inmate) must sign the Visitor Information form (BP-A0629) indicating their consent for a person under the age of 18 to visit.
- B. Visits are allowed only for individuals who are on the inmate's approved visiting list, as authorized by the inmate's unit team. It is the inmate's responsibility to inform all family members and friends not to visit until they receive notification from the unit team that these visitors have been authorized. Each inmate is limited to 30 visitors on their approved list. If an inmate transfers from another facility, all visitors must submit a new "Visitor Information" form (BP-A0629) to the inmate's unit team via mail. The unit team will then input this visiting list into the Visiting Room program. Ordinarily, the unit staff will provide a copy of the approved visiting list to the Visiting Room officer within five days of receipt. This copy will be placed in the inmate's visiting file and will serve as a backup to the computer visiting program.

1. Each inmate may receive five adult visitors and five children visitors at a time. If an inmate has more than five children in their family, they may choose to split the visit or submit a request for a special visit on an infrequent basis and await approval. This request must be submitted a minimum of one week in advance. Once approval is granted, the inmate must notify the affected visitor. In the event that the Visiting Room becomes overcrowded, this visit may face termination to allow additional visitors to enter.
2. If a special request for additional visitors or a special visit for extenuating circumstances is granted, this approval will be annotated by the unit team in the institution's computer visiting program and a copy of the request with approval noted will be forwarded to the Visiting Room staff to be placed in the inmate's visiting file.
3. VISITOR AGE GROUPS
Minor - 0-17 years old
Adult - 18 years and older
 - a. Visitors under the age of 16 must be escorted by a responsible adult visitor over the age of 18. Each member of this party (children 16-17 and adult visitors) must be on the approved visiting list of the inmate to be visited.
4. **It is the inmate's responsibility to ensure their visitors are aware of and notified of the institution visiting rules and regulations.**

C. Termination of Visits:

1. Visitors may visit the full period of posted visiting hours on any scheduled visiting day, provided the Visiting Room does not become overcrowded. In the event of overcrowding, it may be necessary to terminate visits. A decision to terminate visits will be made by the Institution Duty Officer (IDO) and/or the Operations Lieutenant. In making the decision, he/she will consider the distance traveled and the frequency of visits.
2. Visits may be terminated when visiting becomes indecent, loud, profane, or affects the general order of the visiting area. At such time, the Visiting Room officer may issue a verbal warning and notify the IDO of the situation. When terminating a visit, the Visiting Room officer should consult with the Operations Lieutenant or IDO. The operations lieutenant and/or IDO may terminate the visit.
3. If a visit is terminated, the IDO shall notify the Administrative Duty Officer (ADO) on the next regular business day and shall note the event in the duty officer report.

- D. Record of Visitors: The Visiting Room officer will ensure each visitor signs the visiting log and completes the Notification to Visitor form (BP-A0224). The logbooks will be maintained in accordance with policy.
6. **PERSONS WITH CRIMINAL RECORDS:** The existence of a criminal record does not independently constitute a barrier to prospective visits. Consideration will be given to the nature and extent of the criminal record and a history of recent criminal activities, as weighed against the value of the relationship. Each case involving a criminal record must be approved by the Warden.
7. **WALSH ACT REQUIREMENTS:** The unit team will evaluate all inmates on their caseload and all incoming inmates to determine if they have an inmate who has been convicted of a sex offense involving a minor.
- A. Any inmate fitting this criterion will have the following annotation placed in the visiting program under the comments section: "this inmate was convicted of a sex offense involving a minor."
- B. Any inmate identified as having a Walsh Act assignment involving a minor will have their visits closely monitored.
8. **IDENTIFICATION OF VISITORS:** All visitors will report directly to the visiting reception desk and process through the identification procedure. The officer will ensure the potential visitor is on the approved visiting list. Each visitor 16 years of age or older will complete the Visitor Declaration form and the Notification to Visitor form (BP-A0224). The completed forms will be retained in the captain's office. Staff shall verify the identity of each visitor through a valid identification. Persons without proper identification will not be permitted to visit. Identification is required for all visitors 16 years of age or older. Minor children, ages 17 and younger, may utilize a school identification card, only if a state issued identification card has not been obtained. All photo ID's will be retained by Visiting Room staff until completion of the visit. Persons without proper photo identification and whose identity cannot otherwise be verified will not be permitted to visit.
- A. Valid forms of identification include unexpired:
1. A valid state driver's license
 2. A valid state identification card
 3. Passport
 4. Alien registration card

9. CONDUCT IN THE VISITING ROOM/AREA:

- A. Inmates will not enter the visiting area until appropriately notified of the visit. Inmates will not meet the visitor outside the visiting area or accompany the visitor outside the designated visiting area during or at the conclusion of the visit.
- B. Visitors being dropped off must instruct their driver to leave the property and return at a specific time. They are not permitted to remain in the parking lot or institution property.
- C. Visitors must leave the institution perimeter at the conclusion of the visit.
- D. If weather and staffing permits, the outside visiting area will ordinarily open by 11:00 a.m. The outside visiting area will close at approximately 2:00 p.m.
- E. Visits will be conducted as informally and pleasantly as the physical conditions will permit. A handshake, embrace, and kiss within the bounds of good taste are permitted at the beginning and end of the visit. Holding hands during the visit is permitted. Other physical contact is prohibited and may be deemed sufficient to justify termination of the visit and issuance of an incident report. It is the responsibility of the inmate to control the actions of his/her visitor(s) and children. Children are to remain under the direct supervision and control of their parents in all areas of the Visiting Room. Failure to maintain proper control may result in the termination of the visit.
- F. A section of the Visiting Room is designated for the children of inmates and their visitors.
- G. Inmates are allowed inside the Children's Center with only their approved children.

10. PROPER DRESS IN THE VISITING ROOM/AREA:

- A. Inmates will wear the institution-issued khaki uniform, brown t-shirt, and boots during visitation. T-shirts shall be worn underneath the buttoned shirt. Medical issued footwear or approved black sneakers purchased in the Commissary may be worn during visitation. Picture ID cards will be given to Visiting Room staff upon arrival to the Visiting Room. ID's will be returned upon completion of the visit.
- B. Inmates are responsible for informing their prospective visitors of the dress attire permitted in the Visiting Room. Visitors must be dressed properly. Clothing of a suggestive or revealing nature will not be permitted in the Visiting Room. Shorts will be allowed; however, shorts, skirts and dresses must be no shorter than 2" above the knee. Footwear, designed for street wear, must be worn by all visitors. Shower-type shoes will not be permitted. Visitors failing to follow the dress code may be denied visitation privileges.

C. Prohibited Attire:

1. 3" max heels
2. Backless tops
3. Bathing suits
4. Clothing resembling that issued to inmate (khaki)
5. Crop tops
6. Flip-flop style beach shoes, shower shoes or crocs
7. Hats, caps, scarfs
8. Hooded shirts/jackets/sweaters
9. Skirts/shorts/dresses two or more inches above the knee
10. Spandex pants, leggings, tights, or leotards
11. Strapless/halter tops
12. Sun dresses
13. Sweatpants/sweatshirts/jogging pants or athletic type pants
14. Transparent garments of any kind
15. Wrap around skirts, shirts, or dresses
16. Camouflage clothing of any color, military / tactical BDU style clothing
17. Clothing that resembles staff uniforms
18. Pants/shirts with holes
19. Shirts that depict designs, images or wording that is controversial and/or objectionable, gang-related, drug-related, or is profane, obscene and/or inappropriate.

D. Inmates will be allowed to enter the Visiting Room with one plain neck chain with a religious medallion, one pair of prescription eyeglasses, an inmate identification (commissary) card, single pair of earrings and one plain wedding band. Authorized religious headgear, such as Khimar, Tichel, or headband, may be worn in the Visiting Room.

E. Medication may be permitted if deemed necessary by Health Services staff. When medication is authorized, a notation shall be made in the inmate's visiting file by Health Services staff. Any authorized medication necessary to be immediately available to the inmate (nitroglycerin pills or inhaler) will be kept in the inmate's possession after inspection by the Visiting Room officer. No other items will be allowed in the Visiting Room. Items not authorized upon the inmate's departure will be considered contraband and confiscated.

F. Inmate visitors will be permitted to enter the Visiting Room with the following items:

1. Clear plastic bag no larger than 4x4x12
2. Feminine hygiene items (tampons and pads)
3. Money up to \$40.00/credit card or debit card
4. One (1) car key
5. One over garment (coat, jacket, sweater)

6. Valid photo identification

G. Items per infant or child:

1. Eight (8) diapers
2. One (1) car seat or infant carrier
3. One (1) change of infant clothes
4. One (1) package of baby wipes in clear plastic bag
5. One (1) receiving blanket
6. One (1) see-through drinking cup
7. Three (3) clear baby bottles with contents of breast milk,
8. Three (3) small jars or pouches of unopened baby food and one (1) plastic or rubber spoon
9. One (1) clear plastic container with baby formula
10. Two (2) sealed bottles of baby water

H. Visiting Room Prohibited Items:

1. Baby diaper bags
 2. Cell phones of any kind
 3. Chewing gum
 4. Electronic equipment (which includes but is not limited to: cameras, smartwatches, tablets, laptops, etc.)
 5. Handbags/ Purses
 6. Handcuff keys
 7. Knives
 8. Magazines/books
 9. Newspapers
 10. Outside food/drinks
 11. Strollers
 12. Tobacco products (including electronic cigarettes)
 13. Toys
 14. Wallets
 15. Matches / lighters
- I. Unauthorized items will be secured in the visitor's locked vehicle. For visitors without a vehicle, there are lockers provided in the entrance of the Visiting Room. All visitors will be required to submit the article(s) for inspection. Visitors shall surrender any jackets and items in their pockets for inspection prior to entry. Medications that have been authorized by a healthcare provider should be readily accessible to the visitor at all times. (i.e., nitroglycerin pills, inhaler, etc.), will be kept by the visitor after inspection by the Visiting Room officer. FPC Bryan is not responsible for any items missing or stolen from lockers. If needed, insulin/needles will be stored in lockers. Upon retrieving insulin and needles from the designated visitor lockers, each visitor will be subject to a re-screening process prior to reentering the visiting room. Visitors who wish to bypass the walk-through metal detector or handheld scanner due to medical reasons (such as the presence of a pacemaker) are required to provide approved medical documentation

from their healthcare provider or physician. This documentation should be consistent with the requirements established by the Transportation Security Administration (TSA).

- J. The Visiting Room Officer shall be made aware of any items passes between inmate and visitor. If there is any reason to believe that materials/items are being passed without staff knowledge, the Visiting Room Officer will examine and confiscate the item for further investigation and processing. This may lead to the termination of the visit and potential disciplinary action.
- K. Photographs will be taken in the Visiting Room during visiting days, from 11:00 a.m. until 1:00 p.m., this includes photographs taken outside.

11. SPECIAL VISITS: Special visits may be permitted under the following circumstances:

- A. Pre-release planning with former or prospective employers, sponsors, parole advisors and halfway house staff. These visits will be supervised by unit team.
- B. Family emergencies (verified by staff and supervised by unit team or the chaplain).
- C. Attorney/court-appointed investigation/interpreters.
- D. Attorney visits are defined as attorneys of record, retained and appointed, a prospective attorney, or an attorney who wishes to interview an inmate as a witness.
- E. Attorney visits shall ordinarily take place during normal visiting hours. The attorney visit will be scheduled through the respective unit team staff sufficiently in advance of the requested appointment to allow the approval process to be completed (48 hours). Attorneys must show a valid State Bar Association card or other government issued identification along with a valid driver's license or other form of photo ID before entry is granted into the institution. Additionally, briefcases and papers being introduced into the institution are subject to inspection for contraband. The unit team will supervise attorney visits during unscheduled visiting hours.
- F. In the event of a disruption, attorney visits will be scheduled as soon as safety allows. These schedules may be coordinated with the inmate's respective Unit Team, as outlined in section 11.E.
- G. Investigators, except for Bureau of Prisons' personnel, will schedule appointments in advance with unit team staff in close coordination with the SIS Lieutenant and must be approved by the Warden. If circumstances prohibit advanced scheduling, the SIS Lieutenant will endeavor to accommodate the investigator after he/she has been properly identified, and necessary approvals obtained.
- H. All special purpose visits must be recommended by the Unit Manager, reviewed by the Associate Warden, and approved by the Warden prior to the visitor's arrival at the institution. All special visits will be expected to comply with the requirements of proper

identification previously outlined in this supplement. The unit team staff will complete the Attorney/Special Visitor Authorization form (Attachment A) and forward a copy to the Visiting Room, the IDO, and file a copy to the inmate's Central File after the approval of the Warden.


12. **SPECIAL RELIGIOUS VISITS:** The Chaplain may request a special religious visit for an inmate from an area clergyman or religious leader. Visits of this nature will be approved by the Associate Warden and supervised by the Chaplain. All such visitors are expected to comply with the requirements of proper identification previously outlined in this supplement.
13. **UNUSUAL CIRCUMSTANCES:** There are times when an inmate's visitor(s) may arrive at the institution under unusual circumstances (i.e., having driven long distances, not aware of the visiting hours, consular visits, etc.). The IDO and lieutenant will consider the matter and approve or disapprove the visit. In the event the visitor is approved to visit, available unit team staff will supervise the visit. Staff should make every effort to accommodate these individuals and be responsive to the visitor(s) within the constraints of staff coverage and institutional functioning.
14. **MISCELLANEOUS VISITING ROOM REGULATIONS:**
 - A. Maximum rated capacity in the Visiting Room is not to exceed 570 persons, including children.
 - B. There are no non-contact visiting areas.
 - C. For individuals requiring transportation, a local car service is available. It is important to note that visitors who need a car service, such as a taxi or Uber rideshare, must coordinate and cover the costs of these services independently. Additionally, visitors who are dropped off and require transportation may securely store their cell phones in the lockers provided in the front lobby. Please be advised that the use of cell phones is prohibited within the visitation building.
 - D. FPC Bryan does not have pretrial holdover or detainee inmates; therefore, visiting for that category of inmates does not occur at this institution.
 - E. Visitors will not be permitted to bring gifts, papers/letters or packages of any type into the institution for inmates. It is not permissible for the inmate to give any items to their visitors.
 - F. It is not permissible for papers of any kind to be examined or signed during social visits. Such transactions must be handled through correspondence addressed to the inmate or through the unit team.
 - G. Visitors are prohibited from providing money to an inmate. Inmates are not allowed to handle money or deposit money into the vending machines. The Visiting Room officer may not accept funds for deposit to an inmate's commissary account.

- H. Smoking/tobacco products are not permitted in the visiting areas. This is a smoke and tobacco-free institution.
- I. All inmates will be pat searched prior to entering/departing the Visiting Room. Fifty percent (50%) of inmates will be visually searched and screened with a hand-held metal detector prior to departing the Visiting Room.
- J. Visitors may not depart the institution and return to visit again the same visiting day. Visitors are limited to one visit per day.
- K. An inmate may receive food and drink items which are purchased by the visitor from the vending machines located in the Visiting Room. These items must be consumed or discarded by the inmate in the Visiting Room prior to the termination of the visit. Any item that has not been opened or unused may be removed from the Visiting Room by the visitor.
- L. Bringing any unauthorized items, such as medications, weapons, food, cigarettes, or drugs into the institution is a violation of both federal law and Bureau of Prisons regulations which may result in the visitor being permanently removed from the visiting list and/or referral to the proper law enforcement agencies for prosecution. It is against the law to introduce or attempt to introduce into the institution or its grounds, or to take or attempt to take or send or attempt to send from the institution any article without the knowledge and consent of the warden or his/her duly appointed representative.
- M. The introduction or use of cameras or recording equipment without the consent of the Warden is strictly prohibited. Visitors are subject to criminal prosecution and prison sentences up to 20 years (Title 18 U.S.C. 1791) for introduction of contraband into the institution.
- N. Visitors are prohibited from bringing animals on institutional grounds, except for a dog assisting a person with disabilities. In this circumstance, the visitor must receive prior approval with certification that the dog is trained for that purpose. All documentation must be provided to the inmate's unit team at least one week prior to the visit.
- O. Female inmates who have given birth have the option to nurse the infant child in the legal visit room which has been designated for this purpose.

15. PENALTY FOR VIOLATIONS:

- A. Any act or effort to violate the visiting guidelines of the institution may result in disciplinary action against the inmate, which may include the denial of future visits for an extended period of time.
- B. Additionally, criminal prosecution may be initiated against the visitor, the inmate, or both in the case of criminal violations. Notification of the termination of visiting privileges will be by letter to the visitor prepared by the unit team staff for the signature of the Warden.

16. **TRANSPORTATION ASSISTANCE:** Visitors are to park vehicles in the parking lot, in marked spaces, adjacent to the institution in the area marked "Visitor Parking." When a visit ends, visitors must leave the institution grounds immediately. Persons not approved to visit, but who accompany approved visitors are not permitted to remain in the institution parking lot and must leave the grounds. They may return for the transport of the approved visitor at the conclusion of the visit. All visitors are to ensure transportation is arranged prior to the visit.
17. **VISITATION TO HOSPITALIZED INMATES:** Inmates admitted to a community hospital, whether via escorted trip or furlough, may receive **no** visitors without the prior approval of the Warden or his/her designee. Visitation will be limited to immediate family only and will be conducted during the hospital's posted visiting hours. No items may be provided to the inmate by the visitor, and inmates who receive any item from a visitor may be subject to disciplinary action.
18. **SPECIAL HOUSING / HOLDOVER INMATES:** FPC Bryan does not house holdover inmates and does not maintain a Special Housing Unit.
19. **ATTACHMENTS:**
Attachment A - Attorney/Special Visit
Attachment B- Visiting Regulations to Visitors
20. **EFFECTIVE DATE:** This institution supplement is in effect upon issuance.



Tanisha Hall, PhD., Warden

Attachment A:
Special Visitor Authorization

Date: _____

From: _____

Subject: **Attorney/Special Visit Authorization**

Inmate: _____ Reg No: _____

To: _____

_____ The below listed **attorney** is approved to visit the above referenced inmate on _____ . Please ensure that he/she has proper identification.

_____ It is recommended that the above referenced inmate be granted a **special visit during non-visiting hours** on _____. This is recommended because she receives visits from this visitor(s) on a very infrequent basis. The visitors have traveled a long distance.

_____ A **one-day visit** is requested for the below listed visitor on _____.
The reason for this request is

Visitor(s)

NAME

ADDRESS

RELATIONSHIP

Reviewed by:

Associate Warden: _____

APPROVED / DISAPPROVED

Warden: _____

APPROVED / DISAPPROVED

Attachment B:
FPC BRYAN TEXAS
VISITING REGULATIONS

1. You have been approved and placed on the visiting list of [inmates, Reg. No.] It is the policy of this facility to provide visiting facilities and procedures which will encourage meaningful visits with relatives and friends. Visits by approved visitors are stressed as an important factor in maintaining the morale of each inmate and motivating them toward positive behavior. It is the responsibility of each visitor/inmate to adhere to the visiting regulations.
2. FPC Bryan is located at: 1100 Ursuline Avenue, Bryan, Texas. Entering the Bryan area on Highway 6 (East Bypass), exit at Booneville Road (FM 158) to the west. Excluding the traffic lights at the overpass, turn right at the first traffic light, Villa Maria Road. This road will curve to the left and become Ursuline Avenue and the institution is located on the right. You may contact the institution by dialing (979) 823-1879.
3. Visiting hours for inmates at FPC Bryan, Texas:
Saturday & Sunday – 8:00 a.m. to 3:00 p.m.
Federal holidays – 8:00 a.m. to 3:00 p.m.
Monday through Friday - No visiting
4. Arrival Procedures:
 - A. Visitors are not allowed to enter the institution until 8:00 a.m. Visitors must arrive to the institution no later than 2:00 p.m. on Saturday and Sunday and 2:00 p.m. on federal holidays.
 - B. Visitors under the age of 16 must be escorted by a responsible adult visitor over the age of 18. Each member of this party (children 16-17 and adult visitors) must be on the approved visiting list of the inmate to be visited.
 - C. The parent or legal guardian (not the inmate) must sign the Visitor Information form (BP-A0629) indicating their consent for a person under the age of 18 to visit.
5. Transportation Assistance: Visitors are to park vehicles in the parking lot, in marked spaces, adjacent to the institution in the area marked "Visitor Parking." When a visit ends, visitors must leave the institution grounds immediately. Persons not approved to visit, but who accompany approved visitors, are not permitted to remain in the institution parking lot and must leave the grounds. They may return for the transport of the approved visitor at the conclusion of the visit. All visitors are to ensure transportation is arranged prior to the visit.
6. Visitor Identification: All visitors, except children under 16 years of age, must present a valid photo identification before being permitted into the Visiting Room. All photo ID's will be retained by Visiting Room staff until completion of the visit. Persons without proper photo identification and whose identity cannot be otherwise verified will not be permitted to visit.

7. **Proper Dress for Visitors:** It is necessary to uphold certain standards of dress in the Visiting Room. Inmates are responsible for informing their prospective visitors of the dress attire permitted in the Visiting Room. Visitors are expected to wear clothing which is neither provocative nor enticing to the extent that a disruption to the orderly running of the institution could ensue. Clothing which is sexually suggestive or revealing is prohibited. No bare feet will be allowed except for infants. Military personnel may wear their dress uniform but must provide a valid military identification card for admittance. Attire for minors under the age of 10 will be at the discretion of the Visitation Officer.

A. Prohibited Attire:

1. 3" max spike heels
2. Backless tops
3. Bathing suits
4. Clothing resembling that issued to inmate (khaki)
5. Crop tops
6. Flip-flop style beach shoes, shower shoes, or crocks
7. Hats, caps, scarfs
8. Hooded shirts/jackets/sweaters
9. Skirts/shorts/dresses two or more inches above the knee
10. Spandex pants, leggings, tights, leotards, or jeggings
11. Strapless/halter tops/tank tops
12. Sun dresses
13. Sweatpants/sweatshirts
14. Transparent garments of any kind
15. Wrap around skirts, shirts, or dresses
16. Camouflage clothing of any color, military / tactical BDU style clothing
17. Clothing that resembles staff uniforms
18. Jeans/shirts with holes
19. Shirts that depict designs, images or wording that is controversial and/or objectionable, gang-related, drug-related, or is profane, obscene and/or inappropriate.

8. General Visiting Room Rules and Regulations:

- A. No more than five adult visitors and five children visitors will be permitted to visit one inmate at any given time, unless prior arrangements have been approved.
- B. A handshake, embrace, or kiss, as a greeting or farewell, is permitted within the limits of acceptable conduct upon arrival and departure of visitors. Holding hands during the visit is permitted. Other physical contact is prohibited and will be deemed just cause for termination of the visit. When a visit is terminated due to unacceptable conduct, the inmate involved may receive disciplinary action.

- C. The Visiting Room has limited space. Therefore, it may become necessary to limit visits due to overcrowding. When overcrowded conditions exist, the visits will be terminated with consideration given to the distance traveled by the visitors for the visit and the frequency of their visits. Visiting may also be terminated due to institution emergencies or improper conduct by the inmate or visitor.
- D. Visitors will be permitted to enter the Visiting Room with only one small, clear bag no larger than 4x4x12. Unauthorized items will be secured in the visitor's vehicle. Visitors with infants may enter with a car seat/infant carrier and will also be permitted to enter with a reasonable supply of diapers, baby food and bottles. Baby bottles must be clear and baby formula must be in a sealed container upon entrance of the institution. Diaper bags, strollers, and baby carriages will not be allowed into the institution. Visitors shall surrender any jackets and items in their pockets for inspection prior to entry. Any medication which is authorized by their healthcare provider/doctor, necessary to be immediately available to the visitor (i.e., nitroglycerin pills, inhaler, etc.), will be kept by the visitor after inspection by the Visiting Room officer.
- E. All money, packages, papers, gifts and pictures must be received by the inmate through the institution mail services.
- F. An inmate may receive food and drink items which are purchased by the visitor from the vending machines located in the Visiting Room. These items must be consumed or discarded in the Visiting Room prior to the termination of the visit. These items will not be removed from the Visiting Room by either the inmate or the visitor.
- G. All visitors will report directly to the visiting reception desk and process through the identification procedures.
- H. Smoking is not permitted in the visiting area. This is a smoke-free institution.
- I. Bringing any unauthorized items, such as medications, weapons, food, and drugs into the institution is a violation of Title 18, U.S. Code, Section 1791, which may result in the visitor being promptly removed from the visiting list and may result in a referral to the proper law enforcement agencies for prosecution. Conviction for violating Title 18, U.S. Code, Section 1791, could result in imprisonment for up to 20 years and a fine of up to \$250,000.
- J. The use of cameras or recording equipment without the consent of the warden is strictly prohibited. It is not permissible for papers of any kind to be presented or signed during social visits. Such transactions must be handled through correspondence addressed to the inmate. Any effort to evade the visiting regulations may result in disciplinary action toward the inmate and possible legal proceedings against the visitor.

- K. Visitors and inmates are responsible for the supervision and behavior of minor children. Children in the Children's Center area of the Visiting Room must be always supervised by the inmate or an adult family member.
- L. Visitors may not depart the institution and return on the same visiting day. Visitors and inmates are limited to one visit per day.
- M. Visitors are prohibited from bringing animals on institutional grounds, except for a dog assisting a person with disabilities. In this circumstance, the visitor must receive prior approval with certification that the dog is trained for that purpose. All documentation must be provided to the inmate's unit team at least one week prior to the visit.