



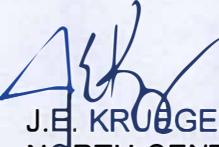
**U.S. Department of Justice
Federal Bureau of Prisons**

Federal Correctional Complex Florence

- Administrative Maximum Security Institution*
 - High Security Institution*
 - Medium Security Institution*
 - Minimum Security Institution*
-

September 15, 2020

MEMORANDUM FOR:


J.E. KRUEGER, REGIONAL DIRECTOR,
NORTH CENTRAL REGION

FROM:

B. True, Complex Warden //s//

SUBJECT:

RESUMING OF ADX SOCIAL VISITS UNDER COVID-19

Social visiting will resume on Sunday, October 3, 2020, in accordance with the local guidance below. The following guidelines have been implemented to protect the health and safety of all inmates, staff, and visitors during the COVID-19 pandemic.

- All visitation at ADX Florence is non-contact. Four (4) visiting booths will be utilized for social visits and two (2) separate booths will be utilized for any legal visits. A minimum distance of 6 feet has been established between each booth to ensure social distancing is being observed. As all visits at the ADX are non-contact, no inmates will come into contact with another inmate at any time regardless of what unit they are housed in. Non-contact booths will be cleaned and sanitized at the completion of each visit and at the end of the visiting day.
- A limit of ten (10) visitors will be allowed in the visiting room area at any one time. A minimum distance of 6 feet has been established and will be maintained between each inmate visitor. No more than two (2) visitors will be allowed to see an inmate at any one time.
- There will be no more than six (6) visitors allowed in the Front Lobby at one time. Should there be more visitors waiting to be screened than the allowable number, visitors will be required to social distance outside of the main entrance until such time as the lobby can be returned to acceptable numbers (no more than four (4) visitors will be allowed to wait outside the entrance at any one time). All other visitors will be requested to come back at a later time that day which will be determined by the Front Lobby Officer and Operations Lieutenant.

Resuming of ADX Social Visits

Page 2

September 15, 2020

- Due to the mission of ADX Florence, all social visits are pre-scheduled a minimum of two (2) weeks in advance of the actual visit. All legal visits will be pre-scheduled through Legal Services in conjunction with Unit Management.
- Visiting hours at the ADX are from 8:00 a.m. to 3:00 p.m., Thursday, Friday, Saturday and Sunday. Inmate visitors will not be processed into the Visiting Room after 2:00 p.m. Federal holidays will ordinarily be observed as visiting days. Holiday visiting will be counted as part of the five monthly visits. H-Unit inmates are only allowed visits (social, legal, etc.) on Mondays, Tuesdays and Wednesdays. H-Unit visits will take priority on these days unless they fall on a Federal Holiday. H-Unit inmates will not be allowed to visit on Federal Holidays.
- Inmates in quarantine or isolation will not participate in social visiting.
- Visitors will be symptom screened for COVID-19 and temperature checks will be conducted at the front gate prior to entering the institution grounds. Visitors who cannot pass the screening site will not be allowed to visit.
- Each visitor will be issued a disposable mask at the front gate. Visitors are required to wear this mask upon entry into the institution.
- Inmates and Visitors are required to wear face coverings at all times during social visiting. Refusal to wear a face covering will be grounds for immediately terminating the visit.
- Staff assigned to the Front Lobby and Visiting Room will be in the proper PPE masks at all times, to include gloves and masks.
- Food and beverages will not be allowed in the Visiting Room at any time. All vending machines are off limits.
- Alcohol based hand sanitizer will be available in the front lobby for visitors to be utilized prior to entering the visiting room, and after departing the visiting room.
- Signage concerning the screening process, temperature checks, hand sanitizing, and social distancing are displayed at the Front Gate and in prominent areas throughout the lobby as well as the rest of the institution in both English and Spanish languages.
- At the completion of the visiting day, the Front Lobby, Control Sallyport, and the Visiting Room, will be thoroughly cleaned and sanitized.