



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution
Miami, Florida 33177

INSTITUTION SUPPLEMENT

OPI: Correctional Services
NUMBER: MIA-5267.09E
DATE: May 1, 2024
SUBJECT: Visiting Regulations

1. **PURPOSE AND SCOPE:** To implement AIC visiting policies, procedures and guidelines at the Federal Correctional Institution and Federal Prison Camp in Miami, Florida.
2. **DIRECTIVES AFFECTED:**
 - A. **Directives Referenced:**
 - 1) Program Statement 1315.07, CN-1, AIC Legal Activities, dated August 1, 2023.
 - 2) Program Statement 4500.12, Trust Fund/Deposit Fund Manual, dated March 15, 2018.
 - 3) Program Statement 5100.08 CN-1, AIC Security Designation and Custody Classification, dated September 4, 2019.
 - 4) Program Statement 5267.09, CN-1, Visiting Regulations, dated August 1, 2023.
 - 5) Program Statement 5270.09, CN-1, AIC Discipline Program, dated November 18, 2020.
 - 6) Program Statement 5270.12, Special Housing Units, dated March 5, 2024.
 - 7) Program Statement 5280.09, AIC Furloughs, dated January 20, 2011.
 - 8) Program Statement 5500.14, CN-1, Correctional Services Procedural Manual, dated August 1, 2016.
 - 9) Program Statement 5510.15, Searching, Detaining or Arresting Visitors to Bureau Grounds and Facilities, dated July 17, 2013.
 - 10) Program Statement 5521.06, Searches of Housing Units, AICs and AIC Work Areas, dated June 4, 2015.
 - 11) Program Statement 7331.05, Pre-Trial Inmates, dated August 1, 2023
 - 12) Program Statement 5522.02, Ion Spectrometry Device Program, dated April 1, 2015.
 - B. **Directives Rescinded:**
 - 1) Program Statement 5100.08, Inmate Security Designation and Custody Classification dated September 12, 2006.
 - 2) Institution Supplement MIA-5267.09D Visitation Regulations, dated July 6, 2019

- 3) Program Statement 1315.07, Inmate Legal Activities, dated November 5, 1999.
 - 4) Program Statement 5267.09, Visiting Regulations, dated December 10, 2015.
 - 5) Program Statement 5270.09, Inmate Discipline Program, dated July 8, 2011
 - 6) Program Statement 5270.11, Special Housing Units, dated November 23, 2016.
 - 7) Program Statement 7331.04, Pre-Trial AICs, dated January 31, 2003.
2. **STANDARDS REFERENCED:** American Correctional Association 4th Edition Standards for Adult Correctional Institutions: 4-4156, 4-4267, 4-4285, 4-4498, 4-4499, 4-4499-1, 4-4500, 4-4501, 4-4503, and 4-4504.
 3. **DESCRIPTION OF RULES OR PROCEDURES:** All procedures outlined, unless otherwise stated, apply to AICs housed in general population at the Federal Correctional Institution (FCI) and Federal Prison Camp (FPC). Specific procedures for each Visiting Room operations will be outlined in section 5 for the FCI and section 6 for the FPC. Specific procedures for AICs housed on detention status at the Special Housing Unit (SHU) are outlined in section 5 (J). All AIC visits will be conducted at the designated Visiting Rooms. Areas within the Visiting Rooms are designated for attorney visits.

A. **Visiting Schedule:**

FCI Miami		FPC Miami	
Saturday	8:00 a.m. – 3:00 p.m.		
Sunday	8:00 a.m. – 3:00 p.m.	Saturday	8:00 a.m. – 3:00 p.m.
Monday	8:00 a.m. – 3:00 p.m.	Sunday	8:00 a.m. – 3:00 p.m.
Holidays*	8:00 a.m. – 3:00 p.m.	Holidays*	8:00 a.m. – 3:00 p.m.
* Ordinarily, visiting may occur on federal holidays.			

B. **Number of Visits/Frequency of Visits:**

1) FCI Miami:

Visitation will be conducted on Saturdays, Sundays, and Mondays.

FCI Miami visitation will be conducted as specified:

- Saturday, Sunday and Monday: Visitation will be based on a rotation. Atlantic, Biscayne and Everglades will visit together, Coral and Dolphin will visit together, Flagler and Gator will visit together. Each group on different days and on an equal and constant rotation, Saturday, Sunday, and Monday.

- Federal Holidays: If a Holiday is celebrated on a non-visiting day, the next unit in the rotation will be allowed to visit on that specific holiday.
- Due to space limitations, AICs will only be allowed a total of four (4) visitors. Children older than 3 years and/or using a Visiting Room chair will be counted towards the adult limit.
- Visitors may ordinarily visit only one AIC at a time. Pre-approval from the Captain must be obtained in writing prior to visitors seeing more than one AIC at a time. In such cases, all visitors are required to be immediate family. If approved, there will be no more than five (5) individuals, including the AICs, permitted to visit at the table during the visitation period.

2) FPC Miami:

Visitation will be conducted on Saturdays and Sundays.

FPC Miami visitation will be conducted as specified:

- Saturdays and Sundays: Visitation will be conducted on a rotating schedule between J and I units. If I unit has visitation on Saturday of week 1 and J unit has visitation on Sunday, the following week will be the opposite. J unit will have visitation on Saturday and I unit will have visitation on Sunday. This ensures all AICs have an opportunity each month to have visitation on different days. This also ensures certain religious requirements are met and respected.
- Federal Holidays: If a Holiday is celebrated on a non-visiting day, the next unit in the rotation will be allowed to visit on that specific holiday.
- Due to space limitations, AICs will only be allowed a total of four (4) visitors. Children older than 3 years and/or using a Visiting Room chair will be counted towards the adult limit.
- Visitors may ordinarily visit only one AIC at a time. Pre-approval from the Captain must be obtained in writing prior to visitors seeing more than one AIC at a time. In such cases, the AICs will be required to be immediate family. If approved, there will be no more than five (5) individuals, including the AICs, permitted to visit at the table during the visitation period.

C. **Termination of Visits:**

The Duty Officer or Operations Lieutenant is authorized to terminate visits due to overcrowding, improper conduct, violation of any rule or regulation by the AIC or his visitors, adverse weather, and emergency situations.

Prior to terminating visits due to overcrowding, a request for volunteers to leave should be made. The frequency of visits and distance traveled should be considered when terminating a visit due to overcrowding. Should all factors equate, visits should be terminated on a basis of first to enter, first to leave. Anytime a visit is denied or terminated, the Visit Denial Memorandum Form (Attachment 4), will be completed by respective staff. It will be signed by a Lieutenant or Duty Officer and forwarded to the Captain.

D. **Social Visitors:** Ordinarily, within the first five (5) working days after arrival, AICs will be allowed to establish a visiting list.

Members of the Immediate Family: All adult members of the AIC's immediate family will normally be placed on the approved list of visitors upon the AIC's request. Immediate family includes father, mother, stepparents, brothers, sisters, spouse, or anyone that has served as a parent, such as a legal guardian, foster parents, grandparents (established in the AIC's pre-sentence report).

For individuals with a different family name to be considered for visiting, documentation should be submitted to the Unit Team. The Unit Team member will verify the visitor's status as immediate family prior to the initial visit.

The mother of an AIC's child(ren), but not legally married to the AIC, will be considered for visits to accompany the minor child(ren).

Persons with Criminal Records: The existence of a criminal record doesn't preclude visits. Consideration will be given to the nature, extent, and recentness of the criminal record, as weighed against the value of the relationship. Each case will be requested through the Unit Team and approved by the Associate Warden of Operations and Programs.

Children: Children under the age of sixteen (16) may not visit unless accompanied by an approved adult visitor. Children shall be kept under direct supervision of a responsible adult. Exceptions in unusual circumstances may be made by special approval of the Warden.

E. **Special Visits:** Special visits are defined as authorized visits on other than the AIC's designated day. Special visits may be authorized by the Associate Warden, through a recommendation by the Unit Manager, normally under unordinary circumstances.

Special visits may include modifications from the scheduled rotation to accommodate the observance of religious practices on specific days, the allotment of additional or different visiting days on a temporary basis due to special circumstances, or approval of visiting on non-designated days.

Special visits will be considered on a case-by-case basis. AICs will submit special visit requests in writing, via an AIC Request to Staff form well in advance of the visiting date. Once approved by the Associate Warden, a Unit Team member will provide copies of the written visit authorization to the Front Lobby and Visiting Room Officers and will enter the visit authorization information into the automated visiting program.

The written visit authorization memorandum will state the following details: date of the visit, specific names of visitors, and the reason for granting the special visit. During non-visiting days, a Unit Team member will provide supervision for the special visit.

- F. **Special Visitors:** Special visitors are individuals who ordinarily visit for a specific purpose other than merely socializing. Except as specified, the conditions of visiting for special visitors are the same as for regular visitors.

The category of special visitors includes "minister of record," former or prospective employers, sponsors, parole advisors, and other types of official visits related to assistance in release planning, counseling, and discussion of family problems. Visits with special visitors and social visitors may not take place at the same time, unless written authorization from the Captain is provided to the Unit Team for special circumstances prior to the final approval of the special visit.

Pastoral/Clergy Visits: Pastoral/clergy visits are defined in the Religious Beliefs and Practices institution supplement. AICs wishing to receive visits from the "minister of record" must submit a written request to the Chaplain. Upon approval, Unit Team staff will add the "minister of record" information and title to the AIC's visiting list.

Visits from clergy members, other than the authorized "minister of record," will be in accordance with the general visitor procedures.

Clergy "minister of record" visits will be accommodated in the visiting room during regularly scheduled visiting hours and, to the extent practicable, in an area of the visiting room which provides a degree of separation from other visitors. If a private area is not available, the visit may be rescheduled.

Attorney Visits: Attorneys visits will be scheduled between 8:00 a.m. and 2:00 p.m., Tuesday, Wednesday, Thursday, and Friday at the FCI and FPC.

Attorney visits will be monitored by Unit Team. Attorneys must show a valid bar card or other suitable professional identification. All attorney visits must be arranged with the Unit Counselor.

Attorneys requesting a legal visit must contact the appropriate Unit Team at least 24 hours prior to their planned visit to allow sufficient time for verification and keying into the BOP Ware visiting program.

To the extent practicable, attorney visits are to take place in a private conference room with an unobstructed view for purposes of visual supervision only. Auditory supervision of the legal visit is not permitted. Legal visits will take place in the designated legal room. If the legal room is in use, the attorney visit may take place in the regular visiting room, provided the AIC and the AIC's attorney have a degree of separation from others. If a situation arises, in which a private area or conference room is not available and the attorney does not wish to meet in a regular visiting room, the legal visit may be rescheduled.

Social Visitors: Other relatives and friends will be those individuals with whom the AIC had an association with prior to incarceration. Exceptions to the prior relationship rule may be made, particularly for AICs without other Visitors, when it is shown that the proposed visitor is reliable and poses no threat to the security or good order of the institution. This association must be determined by the AIC's unit team to be a positive relationship. These relatives and friends will be added to the visiting list only after a favorable background check. The approval must be made by the AIC's Unit Manager. The AIC will be notified of approval or disapproval so he can notify the proposed visitor.

- G. **Preparation of the Visiting List:** Unit Team staff will be responsible for maintaining an AIC's approved visiting list. Specific procedures for approving visitors are outlined in the current Visiting Regulations Program Statement. A maximum number of eighteen (18) persons will be authorized on the AIC's visiting list.

Upon the AIC's admittance into the facility, visiting forms and informational material regarding visiting procedures will be provided. Ordinarily, an initial visiting list is prepared and distributed within seven days of receiving the required information to process the visiting list. This list identifies immediate family members approved to visit the AIC. Additional family members and friends may be added following the completion of an appropriate investigation. An AIC's visiting list may be amended at any time. Normally, AICs are encouraged to review and update their visiting lists every 90 (ninety) days.

To request placement of an individual on the visiting list, the AIC must mail a form BP-A0629 to his or her proposed visitor(s). The proposed visitor(s) must complete the form and mail it directly to the unit staff member responsible for

processing the AIC's visiting list. Staff should advise the AIC to instruct the prospective visitor to address the form to the applicable Unit Team member. The name of the applicable Unit Team staff and institutional mailing address will be provided. The Unit Team will provide the AIC a copy of the Visiting Guidelines (Attachment 1). The AIC will be responsible for sending this form to his approved visitor(s) prior to their first visit. The prospective visitor is responsible for returning all the necessary forms and information required to complete the visiting approval process.

Upon approval of a visitor, a Unit Team member will enter the appropriate information into the visiting computer program. Copies of the current visiting list will be distributed to the AIC, AIC's Central File, and Visiting Room records. The Unit Team will provide the AIC a copy of the Visiting Guidelines (Attachment 1). The Visiting Guidelines include specific information regarding visitation regulations, hours of operations, and institutional address with directions. The AIC will be responsible for sending this form to his approved visitor(s) prior to their first visit.

Ordinarily, a visitor will be approved to be on only one AIC's visiting list. Any questions or exceptions to this policy will be addressed by the AIC's Unit Team and will require approval by the respective Unit Manager.

- H. **Disapproving Proposed Visitor(s)**: Staff may request background information from potential visitors who are not members of the AIC's immediate family, before placing them on the AIC's approved visiting list. When little or no information is available on the AIC's potential visitors, visiting may be denied, pending receipt and review of necessary information, including information which is available about the AIC and/or the AIC's offense, including alleged offenses.
- I. **Notification to Visitors**: Staff shall make available to all visitors written guidelines (Attachment 1) for visiting the institution. Staff shall have the visitor sign the Notification to Visitor (Attachment 3), form BP-A0224, acknowledging the guidelines were provided and declaring the visitor does not have any article in his/her possession which the visitor knows to be a threat to the security of the institution. Staff may deny the visiting privileges to a visitor who refuses to make such a declaration. Visitors under the age of 16 who are accompanied by a parent or legal guardian are exempt from this provision.
- J. **Entrance Procedures**: Individuals who are not visiting will not be permitted on government property except to pick up and drop off visitors between the hours of 8:00 a.m. and 3:00 p.m. Once the visitor is dropped off, the non-visiting person and vehicle is required to immediately depart government property until the conclusion of the visit.

Visitors will be allowed to park in the visitor parking lot beginning at 7:30 am. Perimeter Number 2 officer will be posted in the visitor parking area. Visitors will be allowed to approach and obtain a Title 18 from the Front Lobby Officer beginning at 7:30 am, however, upon receipt of the Title 18 form, they will be required to return to their vehicle until 8:00 am. The Title 18 forms will be numbered beginning with number one (1) and continue in order until all visitors have received a title 18.

At 8:00 am the Front Lobby will begin processing visitors. The visitors will be processed in the order of the Title 18 received, beginning with number one (1). There will be no exception to this. There will be a maximum of 5 visitors in the front lobby at any given time for processing.

The Front Lobby Officer will cease processing visitors at 9:30 am in preparation for the 10:00 am count. All AIC's in the Visitation Room during the 10:00 am count will be on an Out Count form and processed in the control room.

Once Visitation is closed for the 10:00 am count, any visitor who arrives will be permitted to park in the visitation parking lot. Visitors will be allowed to approach and obtain a Title 18 from the Front Lobby Officer. However, upon receipt of the Title 18 form, they will be required to return to their vehicle and remain inside the vehicle until visitation resumes at the completion of the 10:00 am count. Perimeter Number 2 Officer will post up near the visitor parking area and announce when count has cleared and visitation has resumed.

The Front Lobby will continue to process visitors until 2:00 pm. At that time there will be no further visitors allowed to enter the facility. At 3:00 pm the visiting room will be closed. All visitors will be escorted out of the facility by institutional staff. All AIC's will be processed out of the visiting room and will return to their assigned housing quarters.

Visitors are required to follow the directives of institutional staff. Any disorderly conduct will result in the visitor not being allowed to enter the facility and potentially affect future visitation privileges. Disorderly conduct can be classified as any action or behavior which threatens the security and orderly running of the institution, including but not limited to; running, fighting, refusing to obey institutional staff, failure to follow the instructions on title 18 or failure to remain inside the vehicle when required.

Visitors must have proof of their identity prior to the visit. Staff shall verify the identity of each visitor through a valid, unexpired photo identification card issued by a Local, State or Federal Government agency, (for example: driver's license, passport, resident card), prior to admission of the visitor to the Visiting

Room. The Operations Lieutenant and the Institution Duty Officer will be responsible for handling all denials of visiting privileges.

Visitors for the FCI will report to the Front Lobby, where they will be processed and then escorted to the Visiting Room. Visitors for the Camp will proceed to the Camp Visiting Room, where they will report directly to the Camp Visiting OIC for processing.

- K. **Visitor Searches:** In order to deter the introduction of contraband into the facility, all visitors entering the facility must be willing to submit to searches including, but not limited to, pat searches, drug detection screening, metal detection screening, vehicle searches and searches of personal property.
- L. **Dress Code for Visitors:** AICs are responsible for informing their prospective visitors of the dress attire permitted in the visiting room. Visitors are expected to wear clothing which is neither provocative nor enticing to the extent that a disruption to the orderly running of the institution could ensue.

Clothing which is like and resembles the style or color of that issued to AICs (khaki or military green pants and /or shirt; and, white, khaki or brown plain t-shirts) is not allowed to be worn inside the Visiting Room. No bare feet will be allowed except for infants.

Clothing which is sexually suggestive or revealing is prohibited and will be grounds for the denial of the visit. The Front Lobby Officer will notify Operations Lieutenant of any potential visitors considered inappropriately dressed. The Operations Lieutenant will proceed to the Front Lobby area to determine whether the visitor is dressed appropriately.

- 1) **Prohibited Attire:**
- a) Shorts of any kind (except for small children under the age of 10)
 - b) Clothing made of sheer, net, mesh, or transparent material.
 - c) Clothing which exposes the back, chest, midriff, shoulders, stomach and/or underarms.
 - d) Bathing suits
 - e) Mini Skirts
 - f) Crop tops
 - g) Sun dresses
 - h) Halter tops
 - i) Backless tops
 - j) Hats, caps, scarfs
 - k) Wrap around skirts, shirts, or dresses.
 - l) Clothing designed or intended to be worn tightly or excessively accent the body (i.e. Spandex pants, skirts or tights, leotards, and tight jeans)

- m) Sweatpants/sweat shirts
- n) Shirts or jeans with holes or ripped parts.
- o) Low cut blouses/dresses
- p) Hooded shirts, jackets, or sweaters
- q) Skirts/dresses above knee level
- r) Clothing with obscene, offensive or gang related logos
- s) Open toe shoes, 3" max spike heel
- t) Flip-flop style beach shoes
- u) No watches, or wearable electronic devices or apparatus except for pre-approved medical devices.
- v) No visible jewelry except for a wedding ring/band. (Lieutenant and IDO will make the final determination on any non-removable visible jewelry.)

2) Authorized items:

- a) Clear plastic bag no larger than 12x12
- b) Money Maximum \$20.00, (quarters only, no paper money)
- c) Valid Photo identification (Maintained by escorting staff and visitation staff.)
- d) Essential medications (Limited to the amount needed during the visiting period. Must present original container with current prescription prior to entry) Visitation Officer will be made aware and maintain control of the medication in the visiting room.
- e) Feminine Hygiene items

Note: Appropriate undergarments are required to be worn and may not be visible.

3) Authorized items for infants and/or children:

- a) Two (2) Diapers
- b) One (1) package of baby wipes in clear plastic bag
- c) One (1) change of infant clothing
- d) One (1) clear baby bottles with contents
- e) Two (1) small jars of unopened baby food
- f) One (1) receiving blanket
- g) One (1) see-through drinking cup

NOTE: Only the number of articles for children necessary for the duration of the visit will be allowed. Excessive amounts will not be allowed.

4) Visiting Room - Prohibited Items:

- a) Tobacco products
- b) Handbags
- c) Strollers, baby carriers
- d) Newspapers
- e) Baby diaper bags
- f) Magazines
- g) Toys
- h) Electronic devices of any kind.
- i) Knives of any kind
- j) Keys of any kind
- k) Chewing Gum
- l) Wallets
- m) Cell phones of any kind

5) Visitors are not allowed to bring any items to be given to AICs.

Staff will contact the Operations Lieutenant or the Institution Duty Officer prior to denying a visitor entry into the institution based on their attire. Visitors with excess money or non-hazardous personal items, which are not authorized, will be asked to remove them from the institution.

There are a limited number of lockers reserved for use by visitors who do not have vehicles on the premises. Items too large to fit into lockers must be removed from the institution. When utilizing the lockers, visitors will be given a key; and they will keep it until they are ready to depart the institution. At no time will any staff retain any type of visitor's property. Visitor cell phones are not allowed to be stored in lockers.

- M. AICs Entering the Visiting Room: AICs entering the Visiting Room will be dressed in institution-issued trousers, shirts, and boots. Long-sleeve undergarments, i.e., long-john, t-shirts are not permitted to be worn under institution clothing during visiting. No tennis shoes are permitted. Only black boots are authorized. Soft-shoes require proof of medical authorization.

Authorized items for AICs in the Visiting Room:

- 1) One wedding band (no stones)
- 2) One religious medallion (no stones), with chain
- 3) Prescription eyeglasses

All items taken into the Visiting Room will be inspected and inventoried, and the same items must leave the Visiting Room with the AIC. Visiting Room

Officers will complete Attachment 2 (Shakedown Room AIC Log form) of this supplement.

With prior approval, AICs will be allowed to bring legal materials into the Visiting Room for legal visits only. This material will be inspected by the Visiting Room Officer for contraband; however, the contents will not be read.

- N. **AIC and Visitor Conduct During Visits:** The AIC has the final responsibility to ensure all visits are conducted in a quiet and dignified manner. AICs and their visitors are responsible for the behavior of their children. Visits may be terminated based on inappropriate conduct from any visitor. Prior to terminating a visit, Visiting Room Officers must request authorization from the Institution Duty Officer or Operations Lieutenant. If a visit is terminated, Visiting Room staff will prepare a memorandum to the Unit Manager, through the Operations Lieutenant, with a copy forwarded to the Captain, explaining the circumstances.

A brief single embrace and kiss by AIC family members will be permitted only at the initial greeting of the visiting period. Any other type of physical contact during the visit, including holding hands, is strictly prohibited. Sitting in any inappropriate manner is not permitted. Inappropriate behavior is strictly prohibited and will result in termination of the visit. At no time are AICs allowed to be in possession of money. AICs are not permitted to leave the seated area during the visit. Leaving the immediate area of the visit will result in termination of the visit. AICs are not allowed leave their seat to approach the vending machines at any time. Switching seat assignments or moving seats from the designated area is strictly prohibited.

Visiting Room Officers should be aware of any articles exchanged between the AIC and the visitor. If there is any reasonable basis to suspect an exchange of unauthorized materials is taking place, which constitutes a violation of the law or regulations, the Visiting Room Officer will examine the item. The Operations Lieutenant will be notified immediately whenever there is a reason to suspect contraband is being exchanged. A memorandum will be submitted to the SIS Office describing the event.

Any violation of visiting regulations will result in disciplinary action for the AIC. Disciplinary action may include, but not be limited to, denial of future visits. Criminal prosecution may be initiated against the visitor and the AIC.

The Operations Lieutenant and/or Institution Duty Officer may terminate visits for the following reasons:

- disruptive or improper conduct by the visitor or AIC,
- suspected introduction of contraband by visitor,
- failure to supervise children visiting, or

- AIC/visitor's failure to comply with all visiting regulations

- O. **Computer Visiting Program:** To ensure proper tracking of FCI and FPC AICs, visiting records will be entered into the institution's automated Visiting Program. This program includes the following data: visiting lists, visitation history, visitation points, AIC information, visitors' information, special comments or instructions and other records. It also generates a wide variety of visitation related reports.

The Front Lobby Officer will enter the visitor's information into the program at the FCI. The Camp Visiting Room OIC will enter the visitor's information into the program at the FPC. After ensuring the individual is approved to visit, the visitor will be logged into the system. The time of arrival and departure of both AICs and visitors will be logged in. Upon completion of the visitation period, the Visiting Room OIC will generate a report which includes the names of both AICs and visitors, visitation period times, and the total amount of visits. The daily visitation report will be forwarded to the Captain for records maintenance. In the event the computer system or Visiting Program become inoperative, the visitation processing will be conducted by utilizing the visiting lists maintained in applicable visitors' processing area. Unit Team staff are responsible for maintaining and updating the visiting lists. Visiting lists are organized in alphabetical order and maintained in designated folders per housing units. The files containing the visiting lists must be stored in a secured area because the contents include sensitive information. The FCI visiting lists are currently stored in the Front Lobby's secured file cabinet. At the FPC, the visiting lists are stored in a secured cabinet at the Camp Visiting Officer's station.

The Officer will ensure the visitor is listed on the visiting list prior to allowing access into the Visiting Room. If the visiting list is missing or the visitor's information cannot be verified, Unit Team will be contacted to attempt to get the information. If Unit Team is not available or the visitor's information cannot be verified, the Duty Officer and/or Operations Lieutenant will be contacted for further instructions.

The daily visitation report will be generated by manually counting the number of AICs, adult visitors and children recorded on the Notification to Visitor form. The total amount of each category and total amount of visitors will be forwarded to the Captain's Office via memorandum. The results of the daily visitation report will be entered on the applicable logbook.

- P. **Records Maintenance:** Notification to Visitor (BP-A0224) forms and Daily Visitation Reports will be maintained for one year. Notification to Visitor forms will be stored in the Visiting Room. Daily Visitation reports will be stored in the Captain's Office.

Upon completion of the visiting period, the Visiting Room OIC will contact the Control Center to provide information regarding total amount of visits for the day, including a breakdown for total amounts of AICs, adults, and children.

The daily visitation results will also be entered on the Visiting Room Logbook.

- Q. **Walsh Act Requirements:** Any AIC identified as having a Walsh Act assignment involving a minor will have his visits closely monitored. Seating arrangements for AICs under this classification will be assigned at areas adjacent to the officers' station to facilitate close supervision.

The Unit Team will evaluate all AICs on their caseload and all incoming AICs to determine if they have an AIC who has been convicted of a sex offense involving a minor (WA W CONV). Any AIC fitting this criterion will have the following annotation placed in the visiting program under the comments section: "this AIC was convicted of a sex offense involving a minor."

4. **FEDERAL CORRECTIONAL INSTITUTION VISITING ROOM SPECIFIC PROCEDURES:**

- Visitors for the FCI will report to the Front Lobby, between 8:00 a.m. and 2:00 p.m. where they will be processed and then escorted to the Visiting Room. The FCI Visiting Room is comprised of an interior visiting area. Assigned seating is strictly enforced in the interior visiting area. Children must always be supervised by the visitor. Upon completion of the visiting period, visitors will be escorted out of the Visiting Room by institutional staff.

- A. **Visitor Processing:** FCI Visitors will report to the Front Lobby for processing between the hours of 8:00 a.m. and 2:00 p.m. The Front Lobby Officer will ensure visitors complete the Notification to Visitor forms, sign the appropriate Visitors Log, and clear the search procedures. The Front Lobby Officer will stamp the back of the visitor's hand with an invisible ink stamp. The Front Lobby Officer will log the visitor's information into the automated visiting program and will write the AIC's unit and work assignment information on the Notification to Visitor form to assist the Visiting Room Officers to locate the AIC.

All minors must be accompanied by an adult visitor at the time of processing upon arrival and throughout the duration of the visit. Minors must be constantly supervised by the respective adult visitor and may not be left in the care of AICs nor exit the visiting room without adult supervision.

- B. **Visitor Searches:** In order to deter the introduction of contraband into the secured perimeter of the institution, all visitors requesting access to the facility must be willing to submit to searches including, but not limited to, pat searches, drug detection screening, metal detection screening, vehicle

searches and searches of personal property. Minors under the age of 16 years old will not be submitted to pat/visual searches; however, they will be required to clear a metal detection device.

All visitors are required to clear a metal detection device and submit their personal property to x-ray screening. Additionally, all visitors will be subjected to random pat searches, vehicle searches and screening for illegal substances by utilizing a drug detection device.

Metal detection screening will be conducted with a walk-thru Metal detector or hand-held portable metal detector. Personal property will be screened with the Rapiscan x-ray machine. Detection of illegal substances will be screened with the ION Scan 500 DT Contraband Detector. The randomness of the pat searches and illegal substances screening will be established by the Operations Lieutenant.

Any visitor who refuses to submit to any screening procedure or searches will be denied access into the institution. The Operations Lieutenant or Duty Officer will be notified prior to denying access to a visitor.

- C. **ION Spectrometry Device Program:** The Ion Spectrometry device program is a minimally intrusive method for screening people, their belongings, mail, and packages for the presence of illegal substances. A confirmed positive test result for an illegal substance(s) satisfies the reasonable suspicion standard warranting further investigation, searches, controlled visitation, or denied visitation of an AIC visitor.

If an AIC visitor tests positive for the presence of an illegal substance(s) the Warden or his designee possesses the discretion to require a pat/visual search as a prerequisite to visitation, or a complete denial of visitation. A sign posted at the Front Lobby entrance of the institution warns visitors an electronic contraband detection device is in use at this institution. The sign is available in English and Spanish. If an illegal substance is identified on the visitor's person or belongings, the individual will be denied entry into the institution.

- 1) **Visitor Testing:** All visitors, including contractors and volunteers, except as noted below, are subject to testing through the ion spectrometry device program.

Ordinarily, Department of Justice employees, state and local law enforcement personnel, Members of Congress, and members of the Judicial Branch are not screened by the ion spectrometry device. However, the Warden reserves the right to test these individuals prior to entering the facility.

- 2) **Random Selection Testing:** While all visitors are subject to testing, institution resources and time management will ordinarily make testing every visitor impractical. Consequently, random visitor testing will occur. The random selection testing method will be determined by the Operations Lieutenant.

The following are samples of random selection methods:

- a) "Every Third visitor"
- b) "Test Four, skip Two"
- c) "Test Two, skip Four, Test Three, skip Four"

At no time will disciplinary action be taken against an AIC when an individual scheduled to visit the AIC tests positive for a controlled substance.

Prior to denying visitation, the Warden or his designee will assess each positive confirmed test on its own merit.

- 1st Offense – Visiting privilege suspended for 48 hours.
- 2nd Offense – Visiting privilege suspended for 30 days.
- 3rd Offense - Visiting privilege suspended for 90 days.
- 4th Offense and Subsequent Occurrences- Visiting privilege will be suspended for 180 days.

Any visitor who fails to submit to a random drug screening or refuses a pat/visual search will be denied access to the institution.

- D. **Visitor Escorting Procedures:** The Visiting Escort Officer will be responsible for escorting visitors in and out of the Visiting Room. Each visitor will have the back of their hand stamped by the Front Lobby Officer, utilizing a stamp using invisible ink. Prior to entering or departing the institution, the visitor's identity will be verified against his photo identification card and his or her hand will be scanned with the ultraviolet light to ensure the presence of the stamp, at the sally port, by the escorting staff member. In the event the stamp is not visible upon departure, the visitor will be escorted back to the Visiting Room and the Operations Lieutenant will be notified to receive further instructions.

A maximum of seven (7) visitors may be escorted at any time. Children under the age of ten are exempt from the maximum number of visitors who may be escorted.

- E. **Visitors Entering the Visiting Room:** Visitors will be escorted to the Officers' Station by the Escort Officer to receive a seat assignment. The Visiting Room OIC will log the arrival date of the visitor(s) into the computer visiting program.

- F. **Visitors Departing the Visiting Room:** Upon completion of the visiting period, AICs and visitors will be allowed a final brief embrace. Visitors will form a line near the exit door to be re-identified. AICs will form a line on the opposite side of the room to be visually searched.

The Escorting Officer will process the visitors out through the front sally port, identifying each individual by name, photo identification, and black-light stamp. Visitors will be required to wait behind the yellow line until their name is called by escorting staff. Upon confirming the identification of the visitor and the presence of the invisible ink stamp, the Escorting Officer will return the photo identifications to the respective visitors. The Escorting Officer or Visiting Room staff are the only members authorized to escort visitors out. The Front Lobby Officer will complete the exit process for all visitors as outlined in the current Institution Supplement on Entrance and Exit Procedures (MIA 5500.15-4). Once a visitor leaves the Visiting Room, re-entry will not be permitted for the day. Visiting room staff will coordinate with the Front Lobby before escorting visitors to Front Lobby. Visitors will not be permitted to witness staff being screened in the Front Lobby.

- G. **AICs Entering the Visiting Room:** AIC Processing: AICs will be identified via the commissary card. No personal items will be allowed into the Visiting Room. The Visiting Room Officer will complete the AIC Shakedown Log (Attachment 2) to maintain an inventory of the AIC's items. Unauthorized items will not be allowed or retained by the Officer.

All AICs will be visually searched and screened with the handheld metal detector upon entering.

With prior written approval, AICs will be allowed to bring legal materials into the Visiting Room for legal visits. This material will be inspected by the Visiting Room Officer for contraband; however, the contents will not be read.

- H. **AICs Departing the Visiting Room:** Upon the completion of the visitation period, AICs will report to the Officer's station to be identified. AICs will wait at their designated door to be processed out. A visual search on all AICs exiting the Visiting Room will be conducted.
- I. **AIC Conduct During Visitation Period:** AICs are permitted to leave their assigned seating area only for the following purposes:

- 1) to access the Officers' Station
- 2) to use the AIC restroom (Escorted Only)
- 3) to go to the photo area (1 AIC at a time when called)

AICs desiring to use the restroom must request a staff escort from the Visiting Room Officer at the Officers' station. The restroom will be secured when not in use.


AICs will not have access the vending machine area, will not be authorized to handle money or purchase items from the vending machines.


- J. **Special Housing Unit (SHU):** SHU AICs will be allowed non-contact visits, unless visiting is denied for security reasons or disciplinary matters. SHU AICs will be seated in the no contact visiting area at all times.

Due to possible separation concerns, CIM clearance will be obtained from the Control Center Officer prior to escorting SHU AICs to the Visiting Room. At no time will AICs who have a CIM assignment of separation from each other be allowed into the visiting area at the same time.

SHU AICs will not be permitted to leave their assigned seats at any time, except for being escorted to the restroom.

SHU AICs will always remain in ambulatory restraints while outside of the Special Housing Unit.

 SHU AIC Escort Procedures: SHU AICs will be escorted to / from the Visiting Room by staff. Two staff are required to escort one SHU AIC. Multiple SHU AICs may be escorted at a ratio of two (2) staff per the first AIC plus one (1) staff per each additional AIC.

 SHU AICs will be visually searched and scanned with a handheld metal detector prior to escort.

SHU AICs will be escorted in restraints from/to the Visiting Room, through the gate adjacent to G-Unit. The compound will be cleared of general population AICs prior to escorting SHU AICs.

SHU AIC Entrance Procedures: The SHU AIC will be escorted to the visual search room behind the no contact visitation room. The AIC will always remain in ambulatory restraints while outside of the Special Housing Unit.

No items will be taken into the Visiting Room. The Visiting Room Officer will complete the AIC Shakedown Log (Attachment 2)

SHU AICs Exit Procedures: SHU AICs will be escorted out of the Visiting Room by staff. SHU AICs will always remain in ambulatory restraints while outside of the Special Housing Unit

SHU AIC Searches: SHU AICs will be visually searched and scanned with a handheld metal detector prior to escort to/from the Visiting Room.

Upon completion of the visit, SHU AICs will be escorted to the Receiving & Discharge area in the Correctional Systems Department to be screened with the Securpass device. Subsequently, SHU AICs will be visually searched immediately upon arrival at the Special Housing Unit. The completion of the visual search will be documented in Truscope and the SHU Visual Search logbook.

5. **FEDERAL PRISON CAMP VISITING ROOM SPECIFIC PROCEDURES:**

There is no patio or children's play area availability at the FPC Visiting Room with the exception of AICs in the GROW program. The FPC Visiting Room Officers will assign seating arrangements of AICs that require close monitoring at areas adjacent to the officers' station to facilitate close supervision.

- A. **Visitor Processing:** Visitors for the FPC will report directly to the Camp Visiting Room, where they will be processed by the Camp Visiting OIC. The Officer will ensure visitors complete the Notification to Visitor forms and sign the appropriate Visitors Log. The Camp Visiting Officer will log the visitor's information into the automated visiting program.
- ✶ All minors must be accompanied by an adult visitor at the time of processing upon arrival and during the duration of the visit. Minors must be constantly supervised by the respective adult visitor and may not be left in the care of AICs nor exit the visiting room without adult supervision.
- B. **Visitor Searches:** In order to deter the introduction of contraband into the secured perimeter of the institution, all visitors requesting access to the facility must be willing to submit to searches including, but not limited to, pat searches, drug detection screening, metal detection screening, vehicle searches and searches of personal property. Any visitor who refuses to submit to any screening procedure or searches will be denied access into the institution. The Operations Lieutenant or Duty Officer will be notified prior to denying access to a visitor.
- C. **Visitors Departing the Visiting Room:** Upon completion of the visiting period, AICs and visitors will report to the Visiting Room Officer to be re-identified. The Camp OIC will ensure visitors sign out on the Visitors Log. Once a visitor leaves the visiting room, re-entry will not be permitted for the day.
- Individuals not authorized to visit will not be permitted to loiter at the visiting room's entrance or adjacent areas. Communication or contact of AICs and visitors through the gates or fence line will not be permitted.
- D. **AICs Entering the Visiting Room:** AIC Attire: AICs entering the Visiting Room will be dressed in an institutional issued uniform which includes green

trousers, green shirt, belt, and footwear. No jackets or long sleeve shirts will be allowed to be worn during the visiting period. No tennis shoes are permitted. Only black boots are authorized. Soft-shoes require proof of medical authorization.

AIC Processing: Upon notification from the Camp Visiting Officer, AICs will report to the Visiting Room. No AICs are allowed to loiter outside the Visiting Room AIC entrance area or adjacent gates without notification for visiting. The Camp Visiting Room Officer will allow the AIC access to the Visiting Room for processing through the shakedown room. All AIC's entering the visiting room will be visually searched. The search will be logged in the appropriate logbook per policy.

AICs will be identified via the commissary card. No personal property is authorized to be taken into the Visiting Room.

AICs will be visually searched prior to entering the visiting area. With prior written approval, AICs will be allowed to bring legal materials into the Visiting Room for legal visits. This material will be inspected by the Visiting Room Officer for contraband; however, the contents will not be read.

- E. **AICs Departing the Visiting Room:** Upon the completion of the visitation period, AICs will report to the Officer's station to be identified. At the shakedown room, the Camp Visiting Officer will conduct visual searches on all AICs exiting. Once an AIC leaves the visiting room, re-entry will not be permitted for the day.
- F. **AIC Conduct During Visitation Period:** AICs are permitted to leave their seating areas for the following purposes:
- to use the AIC restroom
 - to go to the photo area (1 AIC at a time)
 - upon completion of his visit

AICs are not allowed to socialize with individuals other than their approved visitors.

AICs are forbidden from using the visitors' restrooms.

6. **OFFICE OF PRIMARY RESPONSIBILITY:** Correctional Services



G. Heuett, Warden

8/26/24

Date

Attachment 1 (Page 1 of 4)

**FEDERAL CORRECTIONAL INSTITUTION
MIAMI, FLORIDA
VISITING REGULATIONS, VISITORS HANDOUT**

The following is an outline of the regulations and procedures governing visiting with AICs at the Federal Correctional Institution/Federal Prison Camp, Miami, Florida. It is the philosophy of this institution that AIC contact (visits) with family and other persons will help an offender to plan a more realistic future for his return to society.

Basic Regulations. All visitors will enter the institution at the front entrance. Each visitor must provide a valid photo identification card, (e.g., State ID, Driver's License, Passport) before being allowed to visit. Any person(s) not permitted to visit may not remain in the institution or parking lot. Approved visitors will not be allowed to go to and from their vehicles unless it is to return an item which was refused entry. When you have parked your car, make sure it is locked and the windows are closed.

Each AIC is provided with an unlimited amount of visiting time during regular visiting hours with those persons on his approved visiting list unless circumstances warrant otherwise. AICs assigned to the Special Housing Unit are allowed only a two-hour visit. When overcrowding occurs the Institution Supplement will be referred to.

AICs will be allowed a total of five (5) adult visitors and three (3) small children (under 3 years of age). Children older than 3 years and/or using a Visiting Room chair, will be counted towards the adult limit. The Institution Duty Officer and the Operations Lieutenant has the right to terminate any visit due to improper conduct on the part of the AIC or his visitor(s).

Visitors will not be allowed to bring in or give anything to an AIC. Visitors are to refer and abide to the authorized items and attire list. AICs are not allowed to receive food from outside sources. Visitors are not allowed to bring in food items or tobacco products. There are vending machines in the visiting room from which food snacks can be purchased. Concerns regarding the vending machines should be directed by calling the posted phone number on the machine.

Individuals with medical problems which require them to carry medication into the visiting room must inform the Front Lobby Officer of their condition and receive permission to carry the medication into the visiting room.

Visitor Dress Requirements: Visitors are expected to wear clothing which is neither provocative nor enticing to the extent that a disruption to the orderly running of the institution could ensue. Clothing which is sexually suggestive or revealing is prohibited. No bare feet will be allowed except for infants. Clothing similar to that issued to AICs is not allowed (for example, khaki or military green pants and /or shirt; and, white, khaki or brown plain t-shirts).

- 1) Prohibited Attire:
 - a) Shorts of any kind (except for small children under the age of 10)
 - b) Clothing made of sheer, net, mesh, or transparent material.
 - c) Clothing which exposes the back, chest, midriff, shoulders, stomach and/or underarms.
 - d) Bathing suits
 - e) Mini Skirts
 - f) Crop tops
 - g) Sun dresses
 - h) Halter tops
 - i) Backless tops
 - j) Hats, caps, scarfs
 - k) Wrap around skirts, shirts, or dresses.

Attachment 1 (Page 2 of 4)

- l) Clothing designed or intended to be worn tightly or excessively accent the body (i.e., Spandex pants, skirts or tights, leotards, and tight jeans)
 - m) Sweatpants/sweatshirts.
 - n) Shirts or jeans with holes or ripped parts.
 - o) Low cut blouses/dresses
 - p) Hooded shirts, jackets, or sweaters
 - q) Skirts/dresses above knee level
 - r) Clothing with obscene, offensive or gang related logos
 - s) Open toe shoes, 3" max spike heel
 - t) Flip-flop style beach shoes

 - u) Transparent garments of any kind
- 2) Authorized items:
- a) Clear plastic bag no larger than 12x12
 - b) Money (Up to \$20, coins only)
 - c) Valid Photo identification
 - d) Essential medication (limited to the amount needed during the visiting period)
Officer will have knowledge of medication in the visiting room.
 - e) One overgarment (coat, jacket, sweater). Must be worn for the duration of the visit.
 - f) Feminine Hygiene items (limited to necessity)
- 3) Authorized items for infants and/or children:
- a) Two (2) Diapers
 - b) One (1) package of baby wipes in clear plastic bag
 - c) One (1) change of infant clothing
 - d) One (1) clear baby bottle with contents
 - e) One (1) small jars of unopened baby food
 - f) One (1) receiving blanket
 - g) One (1) see-through drinking cup
- 4) Visiting Room - Prohibited items:
- a) Tobacco products
 - b) Handbags
 - c) Strollers, baby carriers
 - d) Newspapers
 - e) Baby diaper bags
 - f) Magazines
 - g) Toys
 - h) Electronic Equipment
 - i) Pocket knives
 - j) Handcuff keys
 - k) Chewing Gum
 - l) Wallets
 - m) Cell phones of any kind

Attachment 1 (Page 3 of 4)

FCI Miami		FPC Miami	
Saturday	8:00 a.m. – 3:00 p.m.	Saturday	5:00 p.m. – 8:30 p.m.
Sunday	8:00 a.m. – 3:00 p.m.	Sunday	8:00 a.m. – 3:00 p.m.
Monday	8:00 a.m. – 3:00 p.m.	Monday	8:00 a.m. – 3:00 p.m.
Holidays*	8:00 a.m. – 3:00 p.m.	Holidays*	8:00 a.m. – 3:00 p.m.
* Ordinarily, visiting may occur on federal holidays			

Visiting Room Conduct. A short embrace at the beginning of the visit is the only physical contact which will be allowed. Any excessive display of affection between AIC and visitor will not be permitted and could result in termination of the visit. Children under the age of 16 will not be allowed entry. into the institution to visit unless they are accompanied by an adult visitor. Adult visitors will be responsible for the conduct of children under their supervision. This includes keeping them within the authorized visiting areas. Visitors may be denied entry by the Operations Lieutenant or Institution Duty Officer for non-compliance. Excessively provocative attire is reason to deny and/or preclude visiting. Any effort to violate the visiting policies of the institution may result in disciplinary action against the AIC, which may include the denial of future visits. If warranted, criminal prosecution may be initiated against the visitor, the AIC, or both.

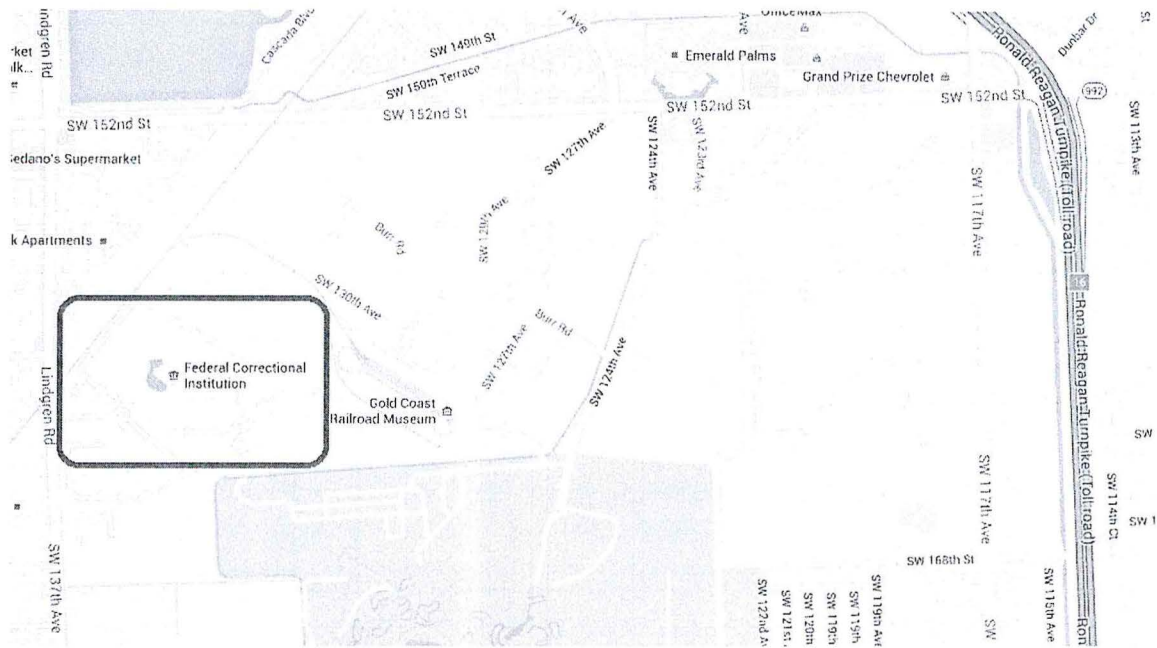
Local Transportation:

Public Bus Transportation: <http://www.miamidade.gov/transit/>.
Customer Service: 305-891-3131. TTY Users: 305-499-8971.

Taxicabs: There are numerous taxicab companies serving the Miami Dade area. Below is a list of several taxicab companies:

Eights Cab	305-888-8888	Central Cab	305-532-5555
Kendall Taxi	305-388-8888	Key American	305-361-1355
Lakes Cab	305-820-3333	Miami Beach	305-899-9999

Institution Location: Federal Correctional Institution, 15801 SW 137th Avenue, Miami, Florida 33177. (305) 259-2100. **Directions:** From the Palmetto Expressway, take SR-874 south towards toll road/Homestead and continue the Florida Turnpike. Exit on SW 152nd Street and turn right onto SW 117th Avenue. Turn right on Coral Reef Drive (152nd Street). Continue to and turn left onto SW 137th Avenue. Continue for about one-half mile. The institution will be on the left. When you enter the institution, make an immediate right and then a left into the Visitor's Parking Lot. The FCI is to the left and ahead of the parking lot and the satellite camp is to the right of the parking lot.



NOTICE TO ALL PERSONS: CONSENT TO SEARCH

Federal Bureau of Prisons (Bureau) staff may search you and your belongings (bags, boxes, vehicles, containers in vehicles, jackets, coats, etc.) before you enter, or while you are on or inside, Bureau grounds or facilities.

Consent to Search Implied. By entering or attempting to enter Bureau grounds or facilities, you consent to being searched in accordance with Bureau policy and Federal Regulations in volume 28 of the Code of Federal Regulations, Part 511. If you refuse to be searched, you may be prohibited from entering Bureau grounds or facilities.

NOTICE TO ALL PERSONS: PROHIBITED ACTIVITIES AND OBJECTS

You are prohibited from engaging in prohibited activities or possessing prohibited objects on Bureau grounds, or in Bureau facilities, without the knowledge and consent of the warden. Violators may be detained or arrested for possible criminal prosecution, either by Bureau staff, or local or Federal law enforcement authorities.

Prohibited Activities include any activities that could jeopardize the Bureau's ability to ensure the safety, security, and orderly operation of Bureau facilities, and protect the public, including, but not limited to, violations of Titles 18 and 21 of the United States Code, Federal regulations, or Bureau policies.

Prohibited Objects include, but are not limited to, weapons, explosives, drugs, intoxicants, currency, cameras of any type, recording equipment, telephones, radios, pagers, electronic devices, and any other objects that violate criminal laws or are prohibited by Federal regulations or Bureau policies.

NOTICE. All persons entering this Federal property are subject to a search of their person and belongings (bags, boxes, vehicles, containers in vehicles, jackets, coats, etc.).

NOTICE: Firearms and other dangerous weapons are prohibited in this Federal facility. Violators may be criminally prosecuted under 18 U.S.C. § 930.

Only authorized items for AICs will be allowed in the Visiting Room.

1. One wedding band (no stones)
2. One religious' medallion (no stones), with chain.
3. Prescription eyeglasses
4. Medicine*

[illegible]

W-White color

VISIT #3 OFFICER: _____
(Printed Name/Signature)

Attachment 3

BP-A0224

JUNE 10

NOTIFICATION TO VISITOR CDFRM

U.S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF PRISONS

Date: _____ Time: _____ Officer's Name: _____

Institution: _____ Location: _____

Name of Inmate To Be Visited: _____ Register No.: _____

NOTICE TO ALL PERSONS: CONSENT TO SEARCH

Federal Bureau of Prisons (Bureau) staff may search you and your belongings (bags, boxes, vehicles, container in vehicles, jackets, coats, etc.) before you enter, or while you are on or inside, Bureau grounds or facilities.

Consent to Search Implied. By entering or attempting to enter Bureau grounds or facilities, you consent to being searched in accordance with Bureau policy and Federal regulations in volume 28 of the Code of Federal Regulations, Part 511. If you refuse to be searched, you may be prohibited from entering Bureau grounds or facilities.

NOTICE TO ALL PERSONS: PROHIBITED ACTIVITIES AND OBJECTS

You are prohibited from engaging in prohibited activities or possessing prohibited objects on Bureau grounds, or in Bureau facilities, without the knowledge and consent of the Warden. Violators may be detained or arrested for possible criminal prosecution, either by Bureau staff, or local or federal law enforcement authorities.

Prohibited Activities include any activities that could jeopardize the Bureau's ability to ensure the safety, security, and orderly operation of Bureau facilities, and protect the public, including, but not limited to, violations of Titles 18 and 21 of the United States Code, Federal regulations, or Bureau policies.

Prohibited Objects include, but are not limited to, weapons; explosives; drugs; intoxicants; currency; cameras of any type; recording equipment; telephones; radios; pagers; electronic devices; and any other objects that violate criminal laws or are prohibited by Federal regulations or Bureau policies.

PLEASE ANSWER THE FOLLOWING QUESTIONS: Are any of the following items in your possession, or in possession of children in your party under 16 years of age?

Tobacco Products	Yes _____	No _____	Narcotics	Yes _____	No _____
Explosives	Yes _____	No _____	Marijuana	Yes _____	No _____
Weapons	Yes _____	No _____	Camera	Yes _____	No _____
Ammunition	Yes _____	No _____	Food Items	Yes _____	No _____
Metal Cutting tools	Yes _____	No _____	Alcoholic Beverages	Yes _____	No _____
Recording Equipment	Yes _____	No _____	Prescription Drug*	Yes _____	No _____
Telephones-any type	Yes _____	No _____	Intoxicants	Yes _____	No _____
Radios	Yes _____	No _____	Pagers	Yes _____	No _____
Electronic Devices	Yes _____	No _____	Firearms	Yes _____	No _____

*All types of medication carried must be listed in the following space, and must be left at the entry area:

I have read, I understand, and I agree to the above. If I am visiting with an inmate, I also understand and agree to abide by the visiting guidelines provided me by this institution. I declare that I do not have articles in my possession which I know to be a threat to institution safety, security, or good order. I am aware that if I have questions about what is authorized, I should consult with the officer. I am aware that the penalty for making a false statement is a fine of not more than \$250,000 or imprisonment of not more than five years or both (pursuant to 18 U.S.C. § 1001). I am aware that the visiting area, including restrooms in the visiting area, may be monitored to ensure institution security and good order.

Printed Name/Signature: _____

Street Address/City and State: _____

Vehicle License No.: _____ Year, Color, Make and Model of Vehicle: _____

If visiting with an inmate, please complete the following: Names of children under 16 years of age for whom I am responsible: _____

If not visiting with an inmate, please indicate:

Name of Organization: _____ Purpose of Visit: _____

Printed Name/Signature of Staff Witness: _____

FILE IN SECTION 3 UNLESS APPROPRIATE FOR PRIVACY FOLDER

SECTION 3

Attachment 4



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution
Miami, FL 33177

DATE:

REPLY TO

ATTN OF: _____, Staff

SUBJECT: VISIT DENIAL

TO: N. Perkins, Captain

The below listed visitor(s) was/were denied visiting or had their visit terminated for the following reason(s):

- _____ 1. Improper Dress
- _____ 2. Not on Visiting List
- _____ 3. Wrong Visiting Day
- _____ 4. Second visit on the Same Day
- _____ 5. Other (explain) _____

Visitor's Name:

AIC's Name:

AIC's Reg. No.:

Notification/Approved:

Lieutenant or Duty Officer Printed Name/Signature:
