

Special Visiting Schedule and Procedures

Visiting schedule and procedures have been modified in response to the COVID-19 pandemic. Please review and familiarize yourself with the revised schedule and procedures for the visiting institution prior to your arrival to expedite the screening process in the Front Lobby and/or screening site.

1. All visitors are required to wear a mask or face covering prior to entering the Front Lobby or screening site and at all times while on institution property. The mask or face covering must cover the nose and mouth.
2. The mask or face covering should be plain and cannot be bandana material or style.
3. All visitors are required to clear a temperature check and complete a symptom screening form prior to visitation.
4. Visitation is no-contact. Physical contact is strictly prohibited at all times.
5. Any violation of the no-contact protocols may result in the visit being terminated.
6. The children's play area will be closed.
7. Social distancing may cause number of visitors per inmate to be limited.
8. Review the attached schedule for revised days of the week, hours, and length of visitation.

Your adherence to these rules is appreciated for the safety of the inmate population and the public.

September 18, 2020

NOTICE TO FDC SEATAC INMATE POPULATION

FROM: I. Jacquez, Warden

SUBJECT: Modified Social Visiting under COVID-19 Pandemic

The Bureau of Prisons is pleased to announce social visiting will be re-opening for inmates in general population effective October 3, 2020. Social visiting promotes mental, emotional, and even physical well-being for both incarcerated individuals and their families.

All dress codes and other regulations in the Institution Visiting Supplement, SET 5267.09B, still apply and are subject to be modified due to the COVID-19 Pandemic.

The following modifications must be strictly followed by both inmates and their visitor(s) to ensure the health and safety of all participants:

- **There will be NO physical contact between inmate and visitors.** This includes any embrace at the beginning and end of the visit. This also includes no physical contact between inmates and their children.
- Inmates and their visitors will not be authorized to take photographs based on the inability to socially distance themselves.
- All seating will be arranged with at least six (6) feet in between each visitor area and a physical barrier will be in place to prevent any contact between visitors and inmate.
- Approved visitors will not be scheduled in-person and **may only be scheduled by sending a request to visit via email to SET-Social Visits-S@bop.gov, Monday through Thursday at least 48 hours prior to the visit.** Visitors will be scheduled on a first-come/first served basis. Visitors are not allowed to show up without an approved day and time period, **no exceptions.**
- The days of operation for social visiting will be Saturdays and Sundays, from 7:30 a.m. to 2:30 p.m. Visits for general population (non-quarantine & non-isolated) will ordinarily be authorized for 90 minutes per inmate. Attached is a copy of the visiting unit rotation which reflects the available times.
- Special Housing Unit (SHU) visiting will be conducted via video-visiting, unless an inmate is on visiting restriction. SHU visiting

will be allowed in the same timeframes as regular visiting.

- SHU visits will ordinarily be authorized for 90 minutes per inmate.
- Each inmate in general population will be allowed up to four (4) visitors per visit, this includes children. Each visitor must sit in a seat. Small children may sit in the lap of the responsible adult visitor.
- **All visitors must be on the inmates approved visiting list and will be symptom screened and temperature checked prior to entering the front lobby.**
- Inmates quartered in Quarantine or Isolation will NOT be permitted to visit.
- **If any visitor(s) are sick or symptomatic they will not be allowed to visit. If a visitor shows up or is traveling with other visitors and any of that party are sick or symptomatic then all visitors will be turned away and not allowed to visit for that weekend.**
- Food and beverages are not permitted. One diaper, five diaper wipes, one bottle with contents or toddler(sippy)cup(clear plastic), and one infant size blanket will be allowed. No infant toys of any kind are allowed in the visiting room. The diaper wipes can be held in a clear zip-lock type bag. The zip-lock type bag can be up to the one gallon size bag.
- Visitors will be required to wash their hands and use the restroom (if needed) prior to entering the facility. The visiting room restrooms will be closed for use. Visitors with valid medical documentation will be the exception. Any other requests will need to be authorized by the Lieutenant or Duty Officer. Visitors will be permitted access to the restroom in the main lobby area to wash their hands prior to leaving the facility.
- **Both inmates and visitors must wear face coverings at all times and perform hand hygiene just before and after the visit. Visitors are expected to wear and will be screened for appropriate face coverings (including improper coverings such as bandanas).**
- If at any time the visitor or inmate removes their face covering or attempts to make physical contact, the visit will be terminated and the inmate may face disciplinary sanctions. Additionally, future visits may be suspended.
- The children's area will be closed and not used during this time.
- All visitor(s) that need to be processed in for visits will be completed 30 minutes prior to their assigned visiting time.

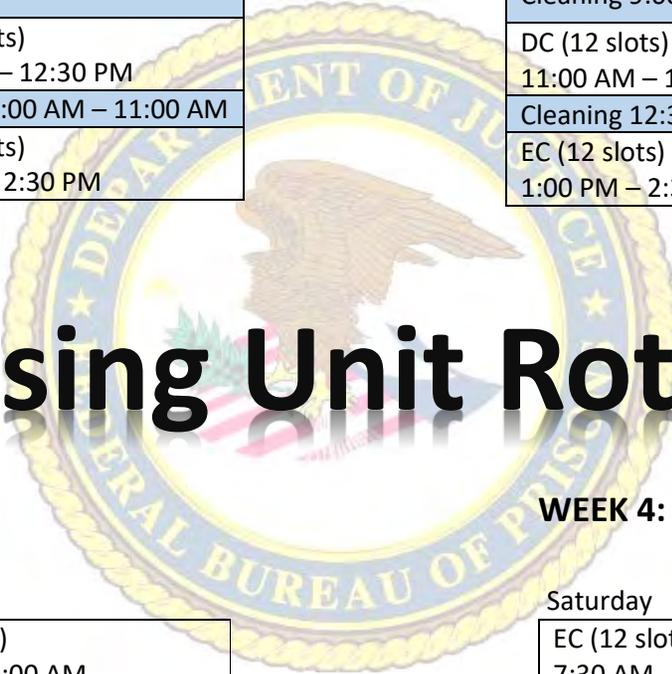
Sanitation of the visiting room will be conducted prior and at the end of each visit. Attached is the scheduled breakdown and visiting sessions.

WEEK 1:

Saturday	Sunday
DA (12 slots) 7:30 AM - 9:00 AM	FC (12 slots) 7:30 AM - 9:00 AM
Cleaning 9:00 AM – 11:00 AM	Cleaning 9:00 AM – 11:00 AM
DA (12 slots) 11:00 AM – 12:30 AM	DB (12 slots) 11:00 AM – 12:30 PM
Cleaning 12:30 PM – 1:00 PM	Cleaning 9:00 AM – 11:00 AM
FC (12 slots) 1:00 PM – 2:30 PM	DB (12 slots) 1:00 PM – 2:30 PM

WEEK 2:

Saturday	Sunday
DC (12 slots) 7:30 AM - 9:00 AM	EC (12 slots) 7:30 AM - 9:00 AM
Cleaning 9:00 AM – 11:00 AM	Cleaning 9:00 AM – 11:00 AM
DC (12 slots) 11:00 AM – 12:30 AM	EB (12 slots) 11:00 AM – 12:30 PM
Cleaning 12:30 PM – 1:00 PM	Cleaning 9:00 AM – 11:00 AM
EC (12 slots) 1:00 PM – 2:30 PM	EB (12 slots) 1:00 PM – 2:30 PM



Housing Unit Rotation

WEEK 3:

Saturday	Sunday
DB (12 slots) 7:30 AM - 9:00 AM	FC (12 slots) 7:30 AM - 9:00 AM
Cleaning 9:00 AM – 11:00 AM	Cleaning 9:00 AM – 11:00 AM
DC (12 slots) 11:00 AM – 12:30 AM	EB (12 slots) 11:00 AM – 12:30 PM
Cleaning 12:30 PM – 1:00 PM	Cleaning 9:00 AM – 11:00 AM
DA (12 slots) 1:00 PM – 2:30 PM	EB (12 slots) 1:00 PM – 2:30 PM

WEEK 4:

Saturday	Sunday
EC (12 slots) 7:30 AM - 9:00 AM	DA (12 slots) 7:30 AM - 9:00 AM
Cleaning 9:00 AM – 11:00 AM	Cleaning 9:00 AM – 11:00 AM
EC (12 slots) 11:00 AM – 12:30 AM	DB (12 slots) 11:00 AM – 12:30 PM
Cleaning 12:30 PM – 1:00 PM	Cleaning 9:00 AM – 11:00 AM
FC(12 slots) 1:00 PM – 2:30 PM	DC (12 slots) 1:00 PM – 2:30 PM