



U.S. Department of Justice
Federal Prison System

NUMBER: TRM 5267.09D
DATE: August 1, 2023

Federal Correctional Institution
Terminal Island, CA 90731

SUBJECT: VISITING REGULATIONS

INSTITUTION SUPPLEMENT

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1. **PURPOSE:** To define and establish local procedures for inmate visiting at the Federal Correctional Institution (FCI), Terminal Island, California.
 2. **DIRECTIVES AFFECTED:**
 - A. Directives Rescinded:
I.S. 5267.08C, Visiting Regulations (09/14/2015)
 - B. Directives Referenced:
P.S. 5267.09 Visiting Regulations (12/10/2015)
P.S. 5510.15 Searching, Detaining, or Arresting Visitors to Bureau Grounds and Facilities (07/17/13)
P.S. 1315.07 Inmate Legal Activities (11/05/99)
 3. **STANDARDS REFERENCED:** American Correctional Association 4th Edition Standards for Adult Correctional Institution: 4-4156, 4-4267, 4-4285, 4-4498, 4-4491-1, 4-4499-1, 4-4500, 4-4503, 4-4504.
 4. **VISITING HOURS:** Visiting is permitted as follows:

Saturday, Sunday, and Federal Holidays: 7:00 a.m. - 1:00 p.m.
No visiting: Monday, Tuesday, Wednesday, Thursday, and Friday

Visiting will be granted on a first come first serve basis. All visitors must be on the inmate's visiting list. This includes all Federal Holidays.
 5. **VISITING PROCEDURES:**
 - a. The processing of visitors will begin 30 minutes prior to visiting hours starting (7:00 a.m.) and end at 1:00 p.m., with no further visitors processing in after 12:00 p.m. Visitors arriving at the institution earlier than 6:30 a.m. will be asked to leave and return at the appropriate time.
 - b. Visitors shall park only in designated visitor parking areas. Visitors found to be in violation of this parking policy, are subject to their visit being terminated, with future visits subject to suspension.

- c. Visitors will be given a "Notification to Visitors" and a Screening Form to complete in the designated visitor's waiting area and returned to the Front Lobby Officer when completed. Once a visitor has been verified and is on the inmate's visiting list, they will be screened to enter the Visiting Room.
- d. There will be no outside food or beverages consumed inside the Visiting Room or cleared visitor screening site, except for one (1) clear bottle of baby formula/food.
- e. Vending machines, when available, will be in the Visiting Room for visitors **ONLY** to make purchases. All purchased food inside the visiting room must be consumed or thrown out prior to exiting the Visiting Room.
- f. All visitors are required to check in with the Visiting Room Officer.

6. **FREQUENCY OF VISITS AND NUMBER OF VISITORS:**

- a. The fifth number of the register number will be the determining factor for which day inmates will visit. Inmates with an odd number will be authorized to visit on odd calendar visiting days. Inmates with an even number, will be authorized to visit on even calendar days. Example: Register Number 0123**4**-086 may visit on **Even** visiting days (i.e., May 2). Register Number 1246**7**-086 may visit on **Odd** calendar visiting days (i.e., May 15).
- b. Each inmate can visit with a maximum of four people at one time, due to space limitations, this limitation includes infants.

7. **VISITOR APPROVAL PROCEDURES:**

- a. During the admission and orientation period, each inmate will submit a proposed list of immediate family visitors to their Unit Team. All others, 16 years of age and above, will be forwarded a Visitor Information Form to complete by the inmate. Additionally, Unit Team staff may require a completed Visitor Information Form for immediate family members when deemed appropriate (criminal histories). Required Visitors Information Forms must be completed and returned to the Unit Team staff prior to the individual being approved to visit. Inmates may request to modify their visiting list by adding or deleting visitors at any time through their Unit Team.
- b. The Unit Manager will review all prospective visiting applications after a background investigation is completed.

A prospective visitor with any conviction, requires the approval of the Warden before placement on the inmate's visiting list. Up to 20 visitors may be placed on an inmate's visiting list.

- c. Inmates requesting visiting approval of immediate family members will ordinarily be approved if validated as documented in the inmates PSR. Other relatives, friends, and associates will require background reviews and the approval of the Unit Manager and/or Warden.
- d. For inmates transferring in with completed visiting lists, Unit Team staff will review and approve/disapprove existing visitors as appropriate within a reasonable time after receiving the inmate's Central File.
- e. Visitors with special needs for medications or medical devices are required to notify the Front Lobby Officer upon entering the facility. The Front Lobby Officer will notify the Institution Duty Officer (IDO) to obtain approval for any medication or medical devices except for nitroglycerin.

8. VISITOR DISAPPROVING PROCEDURE:

- a. Inmates will be notified of prospective visitors not approved; however, specific details will not be provided. Any issues related to an inmate's visitor list can be appealed through the Administrative Remedy Process.
- b. Visitors disapproved to visit can appeal the decision by submitting a letter to the Warden.

9. VISITORS FOR OTHER THAN GENERAL POPULATION INMATES:

- a. Inmates admitted to the local hospital, in critical condition, may request a special visit through their Unit Team or IDO. Visiting requests will require the approval of the Captain and Warden. If visiting is approved, visiting will be restricted to immediate family only, and no more than two (2) visitors may visit at one time. Visits will be approved for two (2) hours in duration, and minor children will not be allowed to visit except in extenuating circumstances.
- b. Visiting for Special Housing Unit inmates will be conducted on Sundays, 7:00 a.m. until 1:00 p.m. in the Special Housing Unit non-contact visiting area. Visits will be no more than one-hour in duration and no person under the age of 18 years of age may visit.

- c. All visiting for inmates assigned to the Short Stay Unit (SSU) determined to be healthy enough to visit will be pre-scheduled. The respective Unit Manager will consult with the Health Services Administrator and Captain to determine if the inmate is appropriate for participating in visiting. If visiting is appropriate, a memorandum will be routed to the Warden as final approving authority.
- d. At no time will split visits be allowed on the same day.

10. VISITING REGULATIONS:

- a. NOTIFICATION TO VISITOR FORM: Each visitor to the institution, will be required to read and sign a copy of "Notification to Visitor" form prior to entering the institution. In addition, the Front Lobby Officer will ensure all appropriate information is included on the form. The Notification of Visitor form will be submitted to the Captain's office for review and archive.
- b. All visitors, except for children, under 16 years of age will be required to present a valid photo identification card issued by a recognized government agency. Visitors from outside the United States may present a government issued Resident Alien card or B1/B2 Visa Card, otherwise, identification includes valid state issued driver's license, state or government issued identification card, or passport. The visitor's identification will be retained by Visiting Room staff. When the visitor is escorted from the Visiting Room, the escort Officer will utilize the identification to process the visitor through the Control Room Sallyport and then return the identification to the visitor.
- c. Visitors under the age of 16 must have a parent and/or guardian sign the "Visitor Information Form". Children, age 16 and under, must be accompanied by an adult already approved to visit the inmate. Supervision of children will be the joint responsibility of the adult visitor and the inmate.
- d. Visitors are prohibited from bringing animals to the institution except for dogs assisting persons with disabilities. In these circumstances, the visitor must provide staff with certification the dog is trained for that purpose.

- e. Money will not be accepted for deposit to inmate accounts through the Visiting Room. Inmates are not authorized to use the vending machines at any time.
- f. Under no circumstances shall the Visiting Room Officer accept articles, gifts of any kind, food, beverages or money for an inmate or inmate's family members.
- g. All inmates will be pat searched upon entering, and visually searched upon exiting the Visiting Room.
- h. All inmates must wear institution issued clothing in the Visiting Room: i.e., khaki shirts buttoned up to the second from the top button and tucked in, pants with an institution belt, T-shirt, socks, underwear, and institution issued shoes. Tennis shoes and jackets are **not** permitted.

No jewelry may be worn in the visiting room, with the exception of a wedding band and authorized religious medal/chain. Prescription glasses and religious headgear are permitted. No personal items will be kept in the back area of the visiting room.

1. Unauthorized items must be returned to the unit by the inmate. Medication, such as nitroglycerin tablets, may be permitted when authorized by Health Services staff and will be maintained by the Visiting Room Officer.

2. Each visitor will be limited to one (1) vending machine debit card with a maximum of \$40.00 per family. Inmates are not authorized to possess vending machine debit cards at any time.

- i. To maintain the security and orderly running of the Visiting Room and to comply with the Walsh Act all inmates and visitors will be assigned seating. The visitor will sit across from the inmate. Inmates and visitors will remain seated throughout the visit unless authorized by the Visiting Room Officer.
- j. Each inmate having a visit will assume responsibility for proper conduct during the visit. Failure to supervise children or follow visiting rules, will result in a warning and upon a second incident, either during the same visit or subsequent visits, the visit will be terminated or future visits subject to suspension. Any attempt to make unauthorized physical contact will result in termination of

visit immediately. A log entry will be maintained on all incidents. Incident reports will be written for misconduct.

- k. Designated children's area is located behind the legal visiting rooms. Inmates are responsible for the proper conduct of all children. No more than five (5) children at one time are authorized in the children's area and no inmates are authorized in this area.
- l. Inmates will be permitted to embrace and kiss their visitors within good taste at the beginning and at the end of the visit.
- m. No loud, boisterous talk, or profane language, will be allowed in the visiting area.
- n. During Legal visits, inmates may take legal or other documents into the Visiting Room with pre-approval of the Unit Manager and the Captain. This approval must be documented via memorandum and provided to the Visiting Room Officers.
- o. During visiting hours, inmates are required to present their photo IDs when entering the visiting room.

11. AUTHORIZED VISITORS:

- a. The Warden must approve any exception to this requirement. Exceptions to the prior relationship rule may be made, particularly for inmates without other visitors, when it is shown that the proposed visitor is reliable and poses no threat to the security or good order of the institution.
- b. The following procedures shall be in effect for authorized visiting lists. Since all new commitments are involved in the Admission and Orientation Program, inmates will not schedule social visits within the first seven (7) days of incarceration at FCI Terminal Island. This procedure will allow time for staff to review and complete all visiting lists. During initial orientation, each inmate will complete a visiting list. At this time each inmate will be asked to identify whether any visitor will require accommodations due to disability or physical handicap. The visiting list will be forwarded to the appropriate Unit Counselor for processing. A copy of the Visiting Instructions will be given to each inmate and should be sent by the inmate to their approved visitors. Visitors who require reasonable accommodation will be asked to notify the institution of their needs prior to visiting. Inmates may modify their visiting list at any time by submitting a written request to their Counselor.

- c. Visiting will be limited to a maximum of 100 total persons in the Visiting Room. This total includes visitors and inmates.

12. RECORD OF VISITORS/BACKUP SYSTEM TO THE COMPUTER VISITING PROGRAM:

- a. Staff will maintain a bound ledger record of each inmate visitor. The log will include the visitor's signature, the name and register number of the inmate visited, arrival time and departure time.
- b. This procedure is used to maintain a record of visitors for each inmate as a backup to the computer visiting program. Unit Team will provide a hard copy of an inmates approved visiting list by the first of the month to the Front Lobby Officer which is maintained in the Front Lobby. Unit Team will also provide documentation of suspended or terminated visits to maintain as needed. This list will be alphabetized by the inmate's last name.

13. SPECIAL VISITS:

- a. Special Non-Social Visits: Individuals requiring a visit with inmates housed at FCI Terminal Island, must receive advanced written approval from the appropriate Department Head prior to entering the institution. These individuals include but are not limited to: court appointed Psychologist, Medical Personnel, Clergy, Educational and Religious Volunteers, and Representatives of the Media. Special non-social visits must be supervised by the requesting department. In addition, all such visits must be reviewed by the Captain and approved by the Associate Warden of Programs.
- b. Minister of Record and Clergy Visits: In accordance with procedures established in national policy, an inmate's minister of record is placed on the inmate's visiting list and does not need any further approval. The Captain and Associate Warden of Programs is delegated authority for approving special visits of ordained Ministers and spiritual guides (other than the inmate's minister of record).
- c. Special Social Visits: If a special social visit is requested by an inmate, it must be approved by the Captain. The inmate must make the request through their Unit Team. The Unit Team will review the request and verify the relationship and forward the approval request to the

Captain via a BP-148 (Inmate Request to Staff). These visits will be held in the Visiting Room and will be supervised by Visiting Room staff during regularly scheduled visiting hours. Special visits will be limited to one special visit per a six (6) month period. The request for additional visiting time due to visitors traveling long distances will ordinarily be more than five hundred (500) miles.

14. LEGAL VISITS:

All legal visits for inmates assigned to the Special Housing Unit (SHU) will be conducted in the SHU visiting area.

- a. Attorneys are encouraged to visit anytime during regular visiting hours. No special arrangements need to be made. However, if the Attorney needs to visit during non-visiting days, the request will be made through the inmates Unit Team in a reasonable time to facilitate the visit. Unit Team will then route a memorandum to the Captain and Associate Warden, Programs, notifying them of the scheduled visit.

Additionally, once the visit is approved, Unit Team staff will be responsible for providing oversight of the visit. All Attorneys requesting to visit must be in possession to show a valid State issued Attorney card and photo identification. Staff may call the California Bar (415-538-2000), to verify the status of a California licensed attorney or utilize the internet to verify other States Attorney credentials.

- b. Attorneys may be added to the inmate's visiting list. These requests will be referred to the inmate's Unit Team for processing. To be added to the visiting list, the Attorney must send in a copy of his or her bar card and photo identification. Ordinarily, Unit Teams do not need to run a criminal background check on the Attorney beyond verification with the state bar.
- c. Attorney's assistants, Law Clerks, Investigators, Paralegals, or Interpreters will be permitted to visit if they are listed on the inmate's visiting list or authorized a special visit, and the proper visiting approval paperwork is completed by the Attorney. The Attorney must submit a signed statement to the Warden pursuant to 28 C.F.R. 543.16. Individuals acting as an Attorney's representative, who have had a previous social relationship with an inmate, may visit the inmate only in

the presence of the Attorney and only during the inmate's regular social visit (i.e., legal, or social) at the time.

- d. Legal visits will take priority over social visits if crowding occurs. However, if an Attorney or other legal visitor is visiting socially, there will be no priority for that visit.
- e. Attorney visits will take place in one of three legal visiting rooms. If all rooms are in use, the Attorney will be offered the opportunity to meet with his or her client in an area within the Visiting Room that would allow a degree of privacy.
- f. Tape recorders or other electronic devices are not permitted in the institution without the written approval from the Warden.
- g. Legal documents, pens, paper, note pads, court documents may be brought into the Visiting Room. However, items brought in by an Attorney or other Legal Counsel may not be given to the inmate to keep. Any legal documents that an Attorney or Legal Counsel would like the inmate to have will be mailed into the institution, in accordance with legal on special mail requirements.
- h. Inmates will not be allowed to bring any materials into the Visiting Room without prior written approval from their Unit Team. All materials or documents approved will be searched prior to the visit and again once the visit is complete.

15. PRISONER VISITATION AND SUPPORT:

- a. Prison Visitation and Support (PVS) and Aleph Visitation Circle (AVC) are authorized support groups for inmates and are limited to the same six (6) hour visiting hours as normal inmate visitors.
- b. The Prisoner Visitation and Support Program (PVS) is a Valuable Volunteer Program. The focus of PVS has always been to visit and provide moral support to inmates who do not ordinarily receive visits from family and friends. Through this program, inmates who are otherwise alienated from the community have the opportunity to develop healthy relationships and benefit from interaction with PVS volunteers.
- d. PVS Volunteers at Terminal Island, are allowed to carry paper and writing instruments into the Visiting Room.

They are to be processed at the Front Lobby as volunteers. Their visits are not to be charged against their social visits but will be conducted during normal visiting hours. They are expected to adhere to the institution dress code and visiting policy.

16. HOLDOVER PROCEDURES:

- a. Visitors for inmates on holdover will require a special visit approval. All approved visits will take place in the non-contact visiting area in the Special Housing Unit. Visiting hours will be the same as visiting for SHU inmates.
- b. When a visiting list from a transferring institution is unavailable for an inmate on holdover status, the Warden will limit the visits to the inmate's immediate family. Unit Management staff will confirm the relationship of requested visitors within two weeks after the arrival of the inmate.

17. MONITORING PROCEDURES:

Visitors and inmates in the Visiting Room are subject to video monitoring and staff surveillance. Visitors entering the institution are subject to electronic screening, random pat searches, random vehicle searches and random ION Spectrometry testing for the presence of contraband, cell phones, weapons, metal objects and drugs.

18. TERMINATION OF VISITS:

The Operations Lieutenant in conjunction with the IDO, may terminate any visit for failure on the part of either the inmate or visitor to comply with visiting regulations. In all such cases, the Operations Lieutenant involved will submit a written report through the Captain to the Warden, with a copy to the appropriate Unit Manager, for further evaluation of the situation. The Visiting Room Officer will initiate an incident report if termination was due to improper conduct or violation of established rules and regulations.

Termination of inmate visits due to overcrowding will be based on factors such as, distance traveled by the visitor, frequency of visits, time in visitation, etc.

19. VISITOR ISSUES:

Any questions by visitors regarding visitation which cannot be immediately resolved by Visiting Room Officers or Front Lobby staff will be referred to the Operations Lieutenant or IDO.

20. **UNAUTHORIZED ITEMS IN VISITING ROOM:**

All visitors who wish to enter the institution must dress appropriately: Attire considered **unacceptable** is listed below. However, this list is not all inclusive.

- a. Garments which reveal portions of the upper torso, cleavage, and undergarments (i.e., halter top, midriffs, etc.).
- b. Sleeveless garments (i.e., tank tops, spaghetti strap dresses), which do not completely cover the top of the shoulder.
- c. Athletic garments (i.e., tights, sweatpants, jogging suits, sports jersey, etc.).
- d. Spandex or form fitting (i.e., jegging, yoga pants, tights) garments.
- e. Shorts.
- f. Skirts/dresses above the knee.
- g. Khaki, tan, or light brown, colored shirts or pants or other garments that resemble inmate attire.
- h. Fatigues, camouflaged and or military designed garments.
- i. See-through garments (able to see skin tones or the outline of undergarments).
- j. Hats, scarves, heavy outer coats, hooded clothes, and non-religious headwear.
- k. Non-prescription sunglasses.
- l. Hospital Scrubs.
- m. Any jeans with holes or rips.
- n. Plain white T-Shirts, team logos (colleges included) or inappropriate design.
- o. Flip flops, sandals, house slippers and all open toe shoes.
- p. Watches of any kind to include smartwatches, i.e. calorie, step, heartrate, etc., devices).
- q. Underwire bras or bras with metal clasp.
- r. Heeled footwear and platform type soles (Stiletto heels, Pumps, Wedges, etc.).

Other attire deemed questionable may prevent visitors from entering the institution. Questions regarding visitors dress will be referred to the IDO for final resolution.

Limited locker storage will be made available for those visitors who are dropped off for visiting and do not have a vehicle to secure the unauthorized items in. The lockers are in the visiting waiting area for small items, i.e., cellphones, keys, handbags, etc. Larger items such as

strollers, medical devices (wheelchairs), may not be left in the visiting waiting area or Front Lobby.

21. VERIFYING VISITORS FOR EXIT:

At the conclusion of visiting, visitors will remain seated while the inmates are accounted for and moved to the rear of the visiting area. Once this process is completed, visitors will be processed out from the Visiting Room. Under no circumstances will visitors be processed prior to accounting for all inmates. Verification of a visitor will be accomplished by examining the fluorescent stamp on the visitor's left or right hand with an approved ultraviolet light prior to leaving the Visiting Room. If the fluorescent stamp is not visible, the visitor will not be permitted to exit. The Operations Lieutenant will be notified immediately.

22. ADVERSE WEATHER CONDITIONS (FOG WATCH):

The Captain and Duty Officer will be notified immediately regarding any conditions which may warrant consideration to cancel visiting. These questionable conditions will be assessed by the Captain and the Operations Lieutenant prior to the Captain approving the cancellation of visiting.

23. ADMINISTRATIVE RESPONSIBILITIES:

- a. The Captain is responsible for training all staff assigned to Visiting Room posts, as well as the overall appearance and operation of the Visiting Room.
- b. Unit Staff will update the Web-based Visiting Program and maintain a copy of the current approved visiting list in each inmate's central file for backup purposes. Unit Team staff will evaluate all inmates on their caseload and all incoming inmates to determine if their offense meets the criteria established by the Adam Walsh Child Protection and Safety Act of 2006. Any inmate fitting the criterion will have the following annotation placed in the visiting program under the comments section: "This inmate was convicted of a sex offense established by the Adam Walsh Act." This will assist the Visiting Room Officer in assigning appropriate seating to ensure the safe and orderly running of the visiting room.
- c. The Operations Lieutenant will ensure visiting policy is adhered to, and all Visiting Room staff are enforcing institution rules and regulations.

- d. The Visiting Room Officers will ensure proper visiting procedures are followed and a high level of sanitation is maintained in the Visiting Room.
- e. All staff assigned to the Visiting Room will be dressed in a "Class A" uniform to include a tie.
- f. Additional visiting information can be obtained on the World Wide Web at WWW.BOP.GOV.

24. **OFFICE OF PRIMARY RESPONSIBILITY:** Correctional Services.

/s/

J. Engleman
Warden

Attachment 1

VISITING INSTRUCTIONS

1. All prospective visitors must be approved by Unit Team staff before their names are added to an inmates visiting list. It will be the responsibility of the inmate to notify their visitors when they have been approved for visiting. You should verify your approval with the inmate prior to any visit to avoid an unnecessary trip.
2. Visiting privilege will ordinarily be extended to those who have an established relationship with the inmate prior to confinement. The total number of approved visitors will not exceed 20. Ordinarily, all immediate family members documented in the inmates PSR will be approved to visit once verified. Immediate family includes mother, father, stepparents, foster parents, brothers and sisters, spouse, and children.
3. All visitors who are not immediate family must complete and mail the Visitor Information form (BP-629) to the assigned Unit Team. Visitors under the age of 16 must have a parent and/or guardian sign the Visitor Information form (BP-629).
4. Children age 16 and under must be accompanied by an adult already approved to visit the inmate. Supervision of children will be the joint responsibility of the adult visitor and the inmate.
5. All visitors, except for children under 16 years of age, will be required to present photo identification issued by a recognized government agency. Visitors from outside the United States may present as identification a Resident Alien card, Employment Authorization Card, or a B1/B2 Visa Card, otherwise, identification includes a valid state issued driver license, state or government issued identification card, or passport. In addition, the visitor's identification will be retained by Visiting Room staff. Attorneys will provide a current bar card for identification purposes. Failure to produce proper/current identification will be cause for denial of visiting as an Attorney. However, if the Attorney is approved on an inmate's visiting list they can be treated as a regular visitor with proper state or government issued identification.

6. Visitors arriving at Terminal Island by vehicle will be required to write the license plate number and corresponding State on the Notification to Visitor form.
7. Only four visitors, including children, are authorized to visit an inmate at any one time and on any single visiting day.
8. Visitors under the influence of alcohol or drugs will not be authorized entrance into the institution.
9. It is not permissible to bring gifts or packages of any type to an inmate. Money will not be accepted for an inmate's account. All money for an inmate must be mailed to the National Lock Box. No written messages or correspondence will be exchanged, signed, witnessed, etc., during visiting without authorization.
10. No physical contact is authorized except at the initial start and end of the visit. Any violation is subject to immediate termination of the visit and possible suspension of future visiting privileges.
11. Visitors are not permitted to bring phones, smartwatches, cameras, tape recorders and any other electronic or recording devices inside the Visiting Room without the prior written approval of the Warden. (Phones are never allowed in the Visiting Room). Visitors who are caught bringing a phone into the Visiting Room maybe prosecuted.
12. All approved/authorized items coming into the visiting room will be verified with the Visiting Room Officer.
 - a. All medication will be maintained at the Visiting Room Officers desk.
 - b. Minimal jewelry will be worn (engagement/wedding ring), no watches.
 - c. A quantity of one (1) per item for the following items are allowed to be brought inside the visiting room: Sealed infant formula, clear plastic baby bottle (8 oz bottle), and baby diaper. Baby wipes, strollers, diaper bags, and/or baby carriers are not authorized in the Visiting Room.
13. Visitors are at no time authorized to give anything to any inmate in the Visiting Room.

14. Visiting Room Officers have the authority to seat visitors and inmates in designated areas deemed appropriate for proper supervision.
15. FCI Terminal Island, is a tobacco free facility. Therefore, no tobacco is authorized in the Visiting Room.
16. Attorneys are subject to the same regulations as social visitors. Attorney client rooms are subject to availability and staff observation.
17. Currently, Terminal Island has a limited number of lockers available for inmate visitors to store personal items not allowed in the institution and/or Visiting Room. Local inmate visitors are asked to leave personal items at home or secure them in their vehicles.
18. When authorized, inmate and visitor photo will be allowed with proof of photography ticket in designated photography area.
19. **All visitors who wish to enter the institution must dress appropriately:** Attire considered **unacceptable** is listed below. However, this list is not all inclusive.
 - a. Garments which reveal portions of the upper torso, cleavage, and undergarments (i.e., halter top, midriffs, etc.).
 - b. Sleeveless garments (i.e., tank tops, spaghetti strap dresses), which do not completely cover the top of the shoulder.
 - c. Athletic garments (i.e., tights, sweatpants, jogging suits, sports jersey, etc.).
 - d. Spandex or form fitting (i.e., jegging, yoga pants, tights) garments.
 - e. Shorts.
 - f. Skirts/dresses above the knee.
 - g. Khaki, tan, or light brown, colored shirts or pants or other garments that resemble inmate attire.
 - h. Fatigues, camouflaged and or military designed garments.
 - i. See-through garments (able to see skin tones or the outline of undergarments).
 - j. Hats, scarves, heavy outer coats, hooded clothes, and non-religious headwear.
 - k. Non-prescription sunglasses.
 - l. Hospital Scrubs.

- m. Any jeans with holes or rips.
- n. Plain white T-Shirts, team logo (colleges included) or inappropriate design.
- o. Watches of any kind to include smartwatches, i.e. calorie, step, heartrate, etc., devices).
- p. Underwire bras or bras with metal clasp.
- q. Any open toe shoes, flip flops, sandals, house slippers, heeled footwear and/or platform type soles (Stiletto heels, Pumps, Wedges, etc.).

Other attire deemed questionable may prevent visitors from entering the institution. Questions regarding visitors dress will be referred to the IDO for final resolution.

NOTE: **Title 18 U.S.C. of the sections 791 and 3571:** Provides a penalty of imprisonment of not more than twenty years, a fine of more than \$250,000 or both, to a person who, in violation of a statute, rule or order issued pursuant to that statute, provides, or attempts to provide, to an inmate anything whatsoever without the Warden's knowledge and consent. This includes, but is not limited to such objects as firearms, weapons, narcotics, drugs, and currency.

Visitors are encouraged not to wear clothing with high metal content, such as a western style shirt with metal buttons. Clothing with high metal content will activate the metal detectors and may slow down you're in processing for visiting.

ATTACHMENT 2

DIRECTIONS:

Federal Correctional Institution
1299 Seaside Avenue
Terminal Island, CA 90731
310-831-8961

From Long Beach, CA: Travel west on Ocean Boulevard or south on Interstate 710 over the Gerald Desmond Bridge. After you pass through three traffic lights, you will see an exit sign indicating Ferry Street. Take that exit, which exits to the right. This is Seaside Avenue. Continue to the traffic light and make a left. This is Ferry Street. Continue to the third traffic light, which will be the intersection of Terminal Way. Turn right on Terminal Way and continue. The road will curve to the left and the name changes once again to Seaside Avenue. Continue down Seaside and the road will lead you to the entrance to the institution. Enter the FCI Administration Building which is on the left just beyond the entrance to the federal reservation. Visitors are processed into the institution in the front lobby of the Administration Building. There are limited visitors parking available and it is likely you will need to park in the parking lot near the seawall outside the entrance to the federal reservation. **DO NOT DRIVE OR WALK PAST THE TOWER LOCATED JUST PAST THE ENTRANCE TO THE ADMINISTRATIVE BUILDING PARKING.**

From the Harbor Freeway: Travel south on Interstate 110 toward San Pedro. Just before the highway ends, take the exit for the Vincent Thomas Bridge to Terminal Island (Route 47). After you cross the bridge, take Ferry Street exit on the right. At the traffic light turn left. This is Ferry Street. At the second traffic light, turn right on Terminal Way. Continue until the road curves to the left and the name changes to Seaside Avenue. Continue down Seaside and the road will lead you to the entrance to the institution. Enter the FCI Administration Building which is on the left just beyond the entrance to the federal reservation. Visitors are processed into the institution in the front lobby of the Administration Building. There are limited visitors parking available and it is likely you will need to park in the parking lot near the seawall outside the entrance to the federal reservation. **DO NOT DRIVE OR WALK PAST THE TOWER LOCATED JUST PAST THE ENTRANCE TO THE ADMINISTRATIVE BUILDING PARKING.**

Local transportation information can be obtained by contacting the following resources: VISITLONGBEACH.COM, LONG BEACH.GOV

Long Beach Transit (562) 591-8753

Long Beach Yellow Cab (562) 435-6111

Cab Fare (Yellow Cab) Flat Fees from Long Beach Airport to:

\$19 (estimated) Downtown/Hotels/Long Beach Convention Center

\$24 (estimated) Long Beach Queen Mary Hotel

\$36 (estimated) Disneyland or Anaheim Convention Center

\$36 (estimated) San Pedro/Cruise Ships

\$49 (estimated) LAX

\$49 (estimated) Orange County/John Wayne Airport